

Organization Meeting

July 9, 2024

School Library

7:30 pm

AGENDA

Organizational Meeting

1. Swearing in of newly elected Board members Oath of office for Board members
2. Election of Board President

Board President presides over the meeting

3. Election of Vice President
4. Board approves current policies
5. Board Appointments:
 - A. District Clerk: Lisa DeZalia (\$5128.00)
 - B. District Treasurer/ Hayden Reidy
Deputy District Treasurer- Board president (at no additional cost)
 - C. School Attorney: Girvin & Ferlazzo, P.C. (\$200.00 per hour except \$225.00 per hour for construction, special education, litigation, and hearings.) Honeywell Law Firm Attorneys at Law (\$210.00 per hour)
 - D. School Physician: Hudson Headwaters (\$7762.00)
 - E. External Auditor: Telling & Associates, CPA. (\$17,000.00)
 - F. Internal Auditor: CVES BOCES
 - G. School Tax Collection Tax Collector Danielle Fosella \$5941.00
School Tax Collector Assistant- Pauline Rose \$884.00
 - H. Bonding Attorney: Hiscock & Barclay, LLP, depending upon bond expense
 - I. Financial Advisor: Bernard Donegan, Inc. (\$185.00 per hour)
 - J. Records Retention Officer- Hayden Reidy (at no additional cost)
 - K. AHERA Designee- Dan Grey (at no additional cost)
 - L. Attendance Officer- Shayla Schmidt (at no additional cost)
 - M. Petty Cash Officer of \$100.00- Lisa DeZalia (at no additional cost)
 - N. Agents to be Bonded-Treasurer, Dept. Treasurer, Tax Collector, for \$1,000,000.00, Internal Claims Auditor, Extra Classroom Activity Fund Treasurer, Bonded for \$100,000.00.
 - O. Approve advanced payment of Petty Cash, utilities, postage and express charges

Board approves following committees

P. Committee on Special Education (CSE)

- a. The parents of the student as defined by Federal and State guidelines
- b. At least one regular education teacher of the student as defined by Federal and State guidelines
- c. A special education teacher of the child as defined by Federal and State guidelines
- d. A school psychologist,
- e. A representative of the school district who is qualified to provide or supervise special education as defined by Federal and State Guidelines: CSE Chairperson or Special Education Director
- f. An additional parent member of a student with a disability as defined by Federal and State guidelines: Peggy Hart & Amy VanGorp
- g. Other persons and the student as defined by Federal and State guidelines.

Q. Sub Committee for CSE/CPSE

- a. The parents of the student
- b. One regular education teacher of the student as defined by Federal and State guidelines
- c. The student's special education teacher as defined by Federal and State guidelines
- d. A representative from the school district defined by the Federal and state guidelines: CSE Chairperson or Special Education Director
A school psychologist, whenever a psychological evaluation is reviewed or a change to a program option with a more intensive staff/student ratio, as set fourth in section 200.6(g)(4) of this Part, is considered.
- e. Other persons as defined by Federal and State guidelines

R. Committee for Pre-School Special Education (CSPE)

- a. The parents of the preschool child as defined by Federal and State guidelines
- b. A regular education teacher of the child as defined by Federal and State guidelines
- c. A special education teacher of the child as defined by Federal and State guidelines
- d. A representative of the school district as defined by Federal and State guidelines: CPSE Chairperson or Special Education Director
- e. An additional parent member as defined by Federal and State guidelines:
- f. A representative of the municipality of the preschool child's residence as defined by Federal and State guidelines, Essex County
- g. Other persons defined by the Federal and State guidelines

6. Board Designations

- A. Official Newspaper: Community Sun & Post Star
- B. Official Depositories:
Glens Falls National
Bank
Multi fund checking account inclusive of General Fund, Lunch account,
Federal and Capital funds, Capital Project checking account for the building
project, inclusive of General Fund,
Ollie Lessard, Francis Bohrmann, George Reeves & Gary Clark, Evelyn &
James Gregory and Helen Hickey Keppler Scholarship funds accounts.
Board Meeting Date: Fourth Thursday of each month at 7:00 in the school
library.
- C. Mileage Rate - Federal Income Tax Rate
- D. Signer of all District Checks:
District Treasurer/ Business Manger
Deputy District Treasurer- (alternate) Board President
- E. Substitute Attendance Management - \$ 2600- Lisa DeZalia
- F. Number of students to be enrolled through F-1 Visa program-
not to exceed 10 full year students
- G. Foreign Exchange rate \$2500 Tuition \$7500 Room and Board
- H. Set Non Resident tuition rate-\$ 2500.00

7. Duties assigned to the Superintendent:

- A. Authorized to submit grants on behalf of the school
- B. Auditor of Payroll
- C. Purchasing Agent
- D. Decides all conference requests
- E. Decides on requests for building usage
 - a. No fee for building usage except appropriate custodial charges.
- F. Make budget transfers up to \$1000.00
- G. Along with the District Treasurer, deposit all revenues in a
timely manner in interest bearing accounts.
- H. Lead Evaluator for teachers re: APPR

Board approves DASA Coordinator & Title IX officer

- A. District DASA coordinator- Kemm Pemrick
- B. Title IX Officer- Kemm Pemrick
- C. Homeless Liaison-Kemm Pemrick

Board approves committee memberships

Board of Education Assignments (At no additional cost)

- A. School Improvement Team
- B. Sports Committee
- C. Essex County School Boards
- D. Hot Lunch Appeals Officer
- E. NYSSBA Legislative Liaison
- F. District Audit Committee
- G. Policy Committee (2)

Adjournment