

**SCHROON LAKE CENTRAL SCHOOL
BOARD OF EDUCATION MEETING AGENDA
SCHOOL LIBRARY**

Wednesday July 31, 2024 7:00 PM

- I. Call the meeting to order
- II. Pledge of Allegiance
- III. Approval of the Minutes of the Board Meetings
 - A. June 27,2024
 - B. July 9, 2024
- IV. Public Participation
- V. Financial Reports
 - A. Approval of Warrant #13
 - B. Treasurer's Report/Budget Status
 - C. Extra Curricular Report
- VI. Superintendent's Report
 - A. Policy Review
 - 1. Non Resident
 - 2. Foreign Students
 - 3. Cell Phone Policy
 - B. Curriculum and Data Report
 - C. Chronic Absence
 - D. Acknowledge Internal Auditor service
- VII. Board Discussion and Action Items
 - A. Discussion on Admission of foreign students
 - B. Discussion on non resident policy
 - C. Substitute List for 2024-2025 (attached)
 - C. Substitute rate of pay for 2024-2025 (attached)
 - D. Approve Student Transportation Cooperative Agreement
 - E. Appoint cleaner substitute
 - F. Appoint bus driver
- VIII. Cell Phone Policy- Policy # 5695 Waive first read
- IX. Public Participation
- X. Executive Session (if needed and called)
- XI. Adjournment

SCHROON LAKE CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING
Auditorium
June 27, 2024 @ 7:00 PM

DRAFT
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BOARD MEMBERS PRESENT:

Jared Whitley
Susan Repko
Bruce Murdock
Valerie LeBlanc

OTHERS PRESENT:

Supt. Pemrick.	Matt Curren
Hayden Reidy	Hannah Thompson
Sloan Clark	Carly Smith
Justice Hurtado	Lee Silvernail
Abigail Mero	Joseph LaPeter
Sarah Silvernail	Tabitha Gillings
Suzanne Hurtado	Melissa Whitley
Alyssa Kramer	Sharon Smith
Becky Hartwell	Brooke Clark
Darrell Clark	

BOARD CLERK

Lisa DeZalia

MEETING
TO ORDER

President Jared Whitley called the meeting to order at 7:00 pm

Those present pledged allegiance to the flag

AGENDA
APPROVED

A motion was made by Valerie LeBlanc, second by Jared Whitley to approve the agenda with the addition of discussion on a cell phone policy. All Board members voted Yes- 4 No-0 motion carried

PREVIOUS
MINUTES

A motion was made by Bruce Murdock, second by Susan Repko to accept the minutes of May 30, 2024 as presented All Board Members voted Yes-4 No- 0 motion carried.

EDUCATIONAL
HIGHLIGHT

The Student Leadership Team presented information from the conference they attended with Mr. Silvernail on June 5th. Many schools came together to share thoughts and experiences in the sports of Section VII. Students learned the importance of communication, leadership, character and the true meaning of being a captain. They shared goals and initiatives they intend to share for the upcoming school year and plan to report to the Board the end of the school year of their experience.

PUBLIC
PARTICIPATION

On behalf of the SLTA, Lee Silvernail thanked the Board, Mrs. Pemrick and Mrs. Rawson for their hard work this past school year. He also stated that Mrs. Rawson was seamlessly integrated into the district and is a critical asset to the districts success. The SLTA would like to encourage the Board to make a commitment to Mrs. Rawson that extends past this current school year.

CERTIFICATION OF WARRANT A motion was made by Bruce Murdock, second by Susan Repko to approve Warrant #11 dated 6/07/24 as presented. All Board Members voted Yes- 4 No-0 motion carried

TREASURER’S REPORT A motion was made by Valerie LeBlanc, second by Susan Repko to accept the Treasurer’s Report dated 6/25/2024. All Board Members voted Yes-4 No- 0 motion carried

EXTRA CURRICULAR REPORT A motion was made by Bruce Murdock, second by Valerie LeBlanc to accept the Extra Curricular Report dated 5/31/24. All Board members voted Yes-4 No-0 motion carried

SUPT REPORT Supt. Pemrick reported that it had been a busy few weeks. The district had a regents audit this week. Two NYS regent auditors reviewed the procedures of the regents administration. Due to the organization of Mrs. Rawson, the district passed with flying colors. Several students graduated from CV-Tec this past week. Mrs. Pemrick is proud of these students and pleased that we are able to offer these programs. Two grants have been received, one from the Lions Club as a donation to the AV Club. She thanked the Lions club for their dedication to our students. Another grant was received from the Adirondack Foundation for the One Book One School initiative. This program was such a success last school year that the staff and students are very excited to do this once again. Summer school begins July 8 and will run through August 1. Both the elementary and high school students will participate. Mrs. Pemrick also reported on policy work, the 6th grade Hybrid program, several room changes are in progress, a financial aide workshop will be presented by former alumni Craig Organek on July 3rd and the Class of 64 has requested a tour of the building for their 60th reunion. Graduation plans are underway and the ceremony will be live steamed.

STAFF RECOGNITION Supt. Pemrick recognized Matt Curren for his year of service. She appreciated all of his hard work and wished him well on his next chapter. She thanked Kathy Johnston for her guidance in the special education department this past year and wished her well in her retirement. She welcomed the two new Elementary teachers Abigail Mero and Joseph LaPeter who will begin in September.

CSE/504 RECS APPROVED A motion was made by Bruce Murdock, second by Susan Repko to approve the CSE /CPSE/504 recommendations as presented for # 40291,10701,40297, 10741, 10052,40271,40229,40223,10718,10572,40306,10633,40175,40174, 10736,10702,40238,40223,10718,10572,40306,10633,40175,10610,10758, 10708,10551,10573,10496,10761,40304,40305,40277,10496, 10761,20116, 40200,40229,40223,40232,10780,10507,40173,10711,10751, 10691, 10505, 40166,10060,10295,40304,40305,40540. All Board members voted Yes- 4 No-0 motion carried

BOE APPROVES BOCES CO-SER

Upon the recommendation of Supt. Pemrick, a motion was made by Bruce Murdock, second by Valerie LeBlanc to approve the BOCES Central Business Office CO-SER effective July 1, 2024. All Board members voted Yes- 4 No- 0 motion carried

BOE APPOINTS TREASURER

Upon the recommendation of Supt. Pemrick, a motion was made by Bruce Murdock, second by Valerie LeBlanc to appoint Hayden Reidy as the District Treasurer for the 2024-2025 school year. All Board members voted Yes- 4 No- 0 motion carried

BOE APPOINTS SUMMER SCHOOL PERSONNEL

Upon the recommendation of Supt. Pemrick, a motion was made by Valerie LeBlanc, second by Bruce Murdock to appoint the following for the summer school program.

Teachers: Alyssa Kramer, Tabitha Gillings, Sarah Silvernail, Laura Corey & Beth Root & Suzanne Hurtado.

Teaching Assistant: Melissa Whitley

Bus Drivers: Jim Bellot, Darrell Clark & Tracy Whittey

Bus Aide: Margaret Horey

Cafeteria staff- Lisa Welch

All Board members voted Yes- 4 No-0 motion carried

EXTRA CURRICULAR APPOINTMENTS Upon the recommendation of Supt. Pemrick, a motion was made by Bruce Murdock, second by Valerie LeBlanc to approve the following extra curricular appointments for the 2024-2025 school year.

Varsity Girls Soccer	\$3319	Natalie Cutting
Varsity Boys Soccer	\$3319	Lyle Hartwell
Modified Boys Soccer	\$1828	Lance Paradis
Senior Class Advisor	\$2604	Rebecca Hartwell Suzanne Hurtado
Junior Class Advisor to be shared equally	\$2380	Anita Masiello Sharon Smith

Sophomore Class Advisor	\$1437	Jeff Cutting
Freshmen Class Advisor To be shared equally	\$1214	Melissa Whitley Cassandra Britt Danielle Bonanno
Yearbook Advisor To be shared equally	\$2653	Melissa Whitley Rebecca Hartwell
Extra Curricular Treasurer	\$2500	Beth Root
NHS Advisor	\$922	Danielle Bonanno
Student Council	\$1890	Anita Masiello
Musical Director	\$3369	Wendy Sargent
Costumes	\$987	Wendy Sargent
Accompanist	\$1096	Mike Tracy
Boys Varsity Basketball	\$5901	Lee Silvernail
Girls Varsity Basketball	\$5901	Jeff Cutting
Girls Varsity Softball	\$3981	Jeff Cutting
Flag Football Unpaid assistant	\$2240	Lee Silvernail Melissa Whitley
Sound & Lighting Tech (to be shared equally)	\$822	Melissa Whitley Justin Kirchberger

All Board members voted Yes- 4 No- 0 motion carried

**TUITION
STUDENTS
APPROVED**

A motion was made by Bruce Murdock, second by Valerie LeBlanc to approve the list of 2024-2025 tuition students as presented.
All Board members voted Yes- 4 No-0 motion carried

**BOE
APPROVES
RETAINER**

Upon the recommendation of Supt. Pemrick, a motion was made by Bruce Murdock, second by Jared Whitley to approve the retainer agreement letter with Girvin and Ferlazzo as presented for the 2024-2025 school year.
All Board members voted Yes-4 No-0 motion carried

**BOE
APPROVES
RETAINER**

Upon the recommendation of Supt. Pemrick, a motion was made by Bruce Murdock, second by Jared Whitley to approve the retainer agreement letter with Honeywell Law Firm as presented for the 2024-2025 school year.

All Board members voted Yes-4 No-0 motion carried

**CO-OP
PURSHASING
APPROVED**

A motion was made by Bruce Murdock second by Susan Repko to participate in the St. Lawrence /Lewis BOCES Cooperative Purchasing program in accordance with the guidelines set forth in the Cooperative Purchasing Agreement for the 2024/2025 school year.

All Board members voted Yes-4 No-0 motion carried

**SPECIAL ED
SUMMER SCHOOL
APPROVED**

WHEREAS, the Schroon Lake Central School District and its Board of Education have consistently appreciated, relied upon and subscribed to this region's Board of Cooperative Educational Services (BOCES) shared services for special education summer programming, on behalf of particular students who have individual education plans (IEPs) calling for such specialized summer services; and

WHEREAS, this region's BOCES has the specialized administrative staff, program staff, facilities, expertise and general mission to provide for such services that are generally not feasible for individual component school districts to implement as efficiently and cost-effectively, as the BOCES offers this service on a shared basis for the component school districts and their Boards of Education; and WHEREAS, the Schroon Lake Central School District cannot provide special education school-age summer school services in a more cost-effective manner than BOCES, due to the ability of BOCES to offer and provide services to multiple districts who are able to share costs; therefore; BE IT RESOLVED that the Schroon Lake Central School District intends to participate in the 2025 Special Education School-Age Summer School, and agrees to pay the actual CEWW BOCES costs for the 2024 summer school; and BE IT FURTHER RESOLVED, that no later than August 1, 2024, the Clerk of the Board shall notify the CEWW BOCES in writing of the District's commitment as described herein and the District's intent to participate in the 2025 Special Education School-Age Summer School. A copy of this adopted resolution is to be provided to the CEWW BOCES and its District Superintendent.

Motion was made by Bruce Murdock, second by Jared Whitley

All Board members voted Yes- 4 No-0 motion carried

BOE Appoints Elementary Teachers

Upon the recommendation of Supt. Pemrick, a motion was made by Bruce Murdock, second by Valerie LeBlanc to appoint Joseph LaPeter as a 1.0 Elementary teacher effective September 3, 2024. This position carries a four year probationary period in the Elementary Education tenure area, to expire on September 3, 2028. Mr. LaPeter will be compensated Bachelors Step 1 \$49,342.00 as negotiated in the current SLTA contract

All Board members voted Yes- 4 No- 0 motion carried

Upon the recommendation of Supt. Pemrick, a motion was made by Bruce Murdock, second by Valerie LeBlanc to appoint Abigail Mero as a 1.0 Elementary teacher effective September 3, 2024. This position carries a four year probationary period in the Elementary Education tenure area, to expire on September 3, 2028. Ms. Mero will be compensated Bachelors Step 1 +30 \$52,234.00 as negotiated in the current SLTA contract.

All Board members voted Yes- 4 No- 0 motion carried

CELL PHONE POLICY DISCUSSION It has come to the attention of many educators that it is critical to eliminate cell phone use in school. Teachers cannot compete with constant notifications during the school day. It is important for the policy committee to develop a policy for the next school year to eliminate cell phone use. This policy will need all faculty and staff to enforce the new rules with consequences being swift and consistent. This policy will also have to be woven into the code of conduct to have both documents consistent with each other. A meeting will be scheduled to develop the policy to be sure it is place for September.

PUBLIC PARTICIPATION Sharon Smith stated that she is happy to see the student taking charge of raising and lowering the flag each school day. She feels it is important for them to know the importance of this opportunity. She also appreciates that our district continues to sing the National Anthem at all homes games. Justice Hurtado addressed the Board regarding the change of the cell phone policy. Cell phone usage is important to the Videography class due to the lack of equipment that is needed to issue quality videos. WiFi is also an issue that should be addressed.

EXECUTIVE SESSION A motion was made by Bruce Murdock, second by Valerie LeBlanc to go into executive session at 7:45 PM for the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person.

All Board members Voted Yes- 4 No-0 Motion carried

**EXECUTIVE
SESSION**

A motion was made by Susan Repko, second by Bruce Murdock to move out of executive session at 8:17 pm.

All Board members voted Yes -4 No-0 Motion Carried

**BOE
APPROVES
SUPERINTENDENT
SALARY**

A motion was made by Bruce Murdock, second by Susan Repko to increase the Superintendent salary by 2.25 % for the 2024-2025 school year.

All Board members voted Yes- 4 No-0 motion carried

ADJOURNMENT

A motion was made by Bruce Murdock, second by Susan Repko to adjourn at 8:19 PM

All Board members voted Yes- 4 No-0 motion carried

District Clerk

DRAFT

SCHROON LAKE CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
ORGANIZATIONAL MEETING
July 9, 2024
7:30 pm
Special Education Office

BOARD MEMBERS PRESENT
Jared Whitley
Susan Repko
Bruce Murdock
Codie Aiken
Valerie LeBlanc

OTHERS PRESENT
Supt. Pemrick
Hayden Reidy

BOARD CLERK
Lisa DeZalia

MEETING CALLED TO ORDER Meeting was called to order at 7:30 pm by the District Clerk

OATH OF BOARD MEMBERS All Board Members took the oath of office for the 2024-2025 school year.

OATH OF SUPERINTENDENT Mrs. Pemrick took the oath of office as Superintendent for the 2024-2025 school year

ELECTION OF PRESIDENT A motion was made by Bruce Murdock to nominate Jared Whitley as President. Nominations were closed by the District Clerk
All Board members voted Yes- 4 No-0 Abstain 1- (Jared Whitley) motion carried
President Whitley presided over the meeting.

VICE PRESIDENT A motion was made by Bruce Murdock to elect Susan Repko as vice president. Nominations were closed.
All Board members voted Yes- 4 No-0 Abstain -1 (Susan Repko) motion carried

BOE APPROVES POLICY A motion was made by Bruce Murdock, second by Codie Aiken to approve current policies established by the Board of Education.
All Board members voted Yes-5 No-0 motion carried.

- APPOINTMENTS** A motion was made by Susan Repko, second by Codie Aiken to approve the following Board Appointments for the 2024-2025 school year:
- A. District Clerk: Lisa DeZalia (\$5128.00)
 - B. District Treasurer: Hayden Reidy
Deputy District Treasurer- Board president (at no additional cost)
 - C. School Attorney: Girvin & Ferlazzo, P.C. (\$200.00 per hour except \$225.00 per hour for construction, special education, litigation, and hearings.) Honeywell Law Firm Attorneys at Law (\$210.00 per hour)
 - D. School Physician: Hudson Headwaters (\$7762.00)
 - E. External Auditor: Telling & Associates, CPA. (\$17,000.00)
 - F. Internal Auditor: CEWW BOCES
 - G. School Tax Collection Tax Collector Danielle Fosella \$5941.00
School Tax Collector Assistant- Pauline Rose \$884.00
 - H. Bonding Attorney: Hiscock & Barclay, LLP, depending upon bond expense
 - I. Financial Advisor: Bernard Donegan, Inc. (\$185.00 per hour)
 - J. Records Retention Officer- Matt Curren (at no additional cost)
 - K. AHERA Designee- Dan Grey (at no additional cost)
 - L. Attendance Officer- Danielle Rooker (at no additional cost)
 - M. Petty Cash Officer of \$100.00- Lisa DeZalia (at no additional cost)
 - N. Agents to be Bonded- Treasurer, Dept. Treasurer, Tax Collector, for \$1,000,000.00, Internal Claims Auditor, Extra Classroom Activity Fund Treasurer, Bonded for \$100,000.00.
 - O. Approve advanced payment of Petty Cash, utilities, postage and express charges
- P. Committee on Special Education (CSE)
- a. The parents of the student as defined by Federal and State guidelines
 - b. At least one regular education teacher of the student as defined by Federal and State guidelines
 - c. A special education teacher of the child as defined by Federal and State guidelines
 - d. A school psychologist,
 - e. A representative of the school district who is qualified to provide or supervise special education as defined by Federal and State Guidelines: CSE Chairperson or Special Education Director
 - f. An additional parent member of a student with a disability as defined by Federal and State guidelines: Peggy Hart & Amy VanGorp
 - g. Other persons and the student as defined by Federal and State guidelines.
- Q. Sub Committee for CSE/CPSE
- a. The parents of the student
 - b. One regular education teacher of the student as defined by Federal and State guidelines
 - c. The student's special education teacher as defined by Federal and State guidelines

- d. A representative from the school district defined by the Federal and state guidelines: CSE Chairperson or Special Education Director
A school psychologist, whenever a psychological evaluation is reviewed or a change to a program option with a more intensive staff/student ratio, as set fourth in section 200.6(g)(4) of this Part, is considered.
- e. Other persons as defined by Federal and State guidelines

R. Committee for Pre-School Special Education (CSPE)

- a. The parents of the preschool child as defined by Federal and State guidelines
- b. A regular education teacher of the child as defined by Federal and State guidelines
- c. A special education teacher of the child as defined by Federal and State guidelines
- d. A representative of the school district as defined by Federal and State guidelines: CPSE Chairperson or Special Education Director
- e. An additional parent member as defined by Federal and State guidelines:
- f. A representative of the municipality of the preschool child's residence as defined by Federal and State guidelines, Essex County
- g. Other persons defined by the Federal and State guidelines

All Board members voted Yes- 5 No-0 motion carried

A motion was made by Bruce Murdock, second by Susan Repko to appoint the following designations for the 2024-2025 school year.

1. Board Designations

- A. Official Newspaper: Community Sun & Post Star
- B. Official Depositories:
Glens Falls National Bank
Multi fund checking account inclusive of General Fund, Lunch account, Federal and Capital funds, Capital Project checking account for the building project, inclusive of General Fund,
Ollie Lessard, Francis Bohrmann, George Reeves & Gary Clark, Evelyn & James Gregory and Helen Hickey Keppler Scholarship funds accounts.
Board Meeting Date: Fourth Thursday of each month at 7:00 in the school library.
Exceptions July 31, November 21, December 19 and April 16 meetings
Mileage Rate – Federal Income Tax Rate
- C. Signer of all District Checks:
 - a. District Treasurer
 - b. Deputy District Treasurer- (alternate) Board President
- D. Substitute Attendance Management – Lisa DeZalia \$ 2600

It was agreed that the following items would be tabled and revisited at a later date

- F. Number of students to be enrolled through F-1 Visa program- not to exceed 10 full year students
- G. Foreign Exchange rate \$2500 Tuition \$7500 Room and Board
- H. Set Non Resident tuition rate-\$2500.00

A motion was made by Bruce Murdock, second by Valerie LeBlanc to approve the following for the 2024-2025 school year.

2. Duties assigned to the Superintendent:
 - A. Authorized to submit grants on behalf of the school
 - B. Auditor of Payroll
 - C. Purchasing Agent
 - D. Decides all conference requests
 - E. Decides on requests for building usage
 - a. No fee for building usage except appropriate custodial charges.
 - F. Make budget transfers up to \$1000.00
 - G. Along with District Treasurer, deposit all revenues in a timely manner in interest bearing accounts.
 - H. Lead Evaluator for teachers re: APPR

All Board members voted Yes- 5 No-0 motion carried

A motion was made by Bruce Murdock, second by Susan Repko to appoint Kemm Pemrick as the DASA coordinator, Title IX Officer and the Homeless Liaison for the 2024-2025 school year.

All Board members voted Yes- 5 No-0 motion carried

Board approves committee memberships

Board of Education Assignments (At no additional cost)

- A. School Improvement Team/ Shared Decision Making - Codie Aiken – Susan Repko
- B. Sports Committee- Jared Whitley
- C. Hot Lunch Appeals Officer- Bruce Murdock
- D. NYSSBA Legislative Liaison – Jared Whitley
- E. District Audit Committee- All members when necessary
- F. Policy Committee -(2) Susan Repko- Valerie LeBlanc
- G. Curriculum Committee- All members when necessary

ADJOURNMENT A motion was made by Susan Repko, second by Valerie LeBlanc
to adjourn at 7:25 pm.
All Board members voted Yes - 5 No-0 Motion Carried

District Clerk

SCHROON LAKE

5152

ADMISSION OF NON-RESIDENT STUDENTS

The Board of Education affirms that its primary responsibility is to provide the best possible educational opportunities for the children who are legal district residents and who are of legal age to attend school.

However, a non-resident student may be admitted to district schools upon payment to the district of the Board-adopted tuition charge, if and only if:

1. I. there is sufficient space and facilities to accommodate the non-resident student;
2. no increase in the size of faculty or staff will be necessary to accommodate them;
3. the non-resident student meets the district's criteria for admission; and
4. the admission of such non-resident student is and continues during the enrollment period to be in the best interests of the district.

A written application of the parents/guardian must be submitted to the Superintendent of Schools annually, on or before May 15th each year. Late requests will be considered in the order in which they were received. The Superintendent will determine the residency of the student based on questionnaires (Form 18) and an interview. The Superintendent will, after consultation with the Board of Education, accept or reject the application.

Tuition shall be payable to the District Treasurer. It must be paid in full on or before the July 15 preceding the beginning of the school of the school year, or in two equal installments on or before July 15 and the following January 1.

The following categories of non-resident students may be accepted into the district on tuition-free basis at the discretion of the Board:

1. Future residents. Children of families who have signed a contract to buy or build a residence in the school district may be enrolled during the semester (60 days) in which they expect to become residents. A copy of the signed contract shall be provided to the Superintendent for review and approval before such children may be enrolled in the district's schools. Parents shall be required to transport their children to and from school until such time as they move into their residence in the school district.
2. Former residents. Students who begin the school year as bona fide district residents and who subsequently move out of the district, may continue to attend district schools, tuition-free, through the end of current school year.
3. Children of Employees. The children of a currently employed staff member may attend district schools, tuition-free, provided all other criteria for admission are met.
4. Foreign Exchange Students. When a non-resident student is associated with a well-established and officially recognized student exchange program and the A host family resides in the district, he/she may attend district schools tuition-free.

SCHROON LAKE**5152*****Transportation***

The district shall not be responsible for the transportation of non-resident students accepted on either a tuition or tuition-free basis. The district may, at its discretion, provide transportation to a non-resident student from a stop along a regular transportation route within the district; in no event shall such transportation be made available if it would result in either overcrowding the vehicle or added expense to district taxpayers.

Ref: Education Law '3202**a*d**

Tuition Paying students 2024-2025

Continuing

Layla Leavens	11	Ticonderoga
Kambyr Brady	8	North Warren
Rosalyn Fountain	10	Minerva

NEW Students 2024-2025

Adeline Burtis	3	North Warren
Judah Burtis	Pre K	North warren
Riley Bush	7	Newcomb
Taylor Bush	9	Newcomb

Students of Employees

AJ Masiello	11	North Warren
Cooper Hill	8	Minerva

Graduated Students

Barry Wilson	Queensbury
Ryan Haneman	Minerva
James Joseph	North Warren
Abigail Joseph	North Warren
Cian Bresnahan	Crown Point
Colin Bresnahan	Crown Point
Ava Storman	North Warren
Derrick Loiselle	Minerva
Emma Hanneman	Minerva
Elijah Yarosh	North Warren
Ethan Pepin	North Warren
Jacob Lyons	Fort Edward
Kaylee Frasier	North Warren
Kayli Hayden	Home school
McKayla Hill	Minerva
Allison Baker	North Warren
Corbin Baker	North Warren
Carniglia, Wyatt	Moriah
Felisha Tuttle	North Warren

SCHROON LAKE

5152.1

ADMISSION OF FOREIGN STUDENTS

The Board of Education recognizes the cultural enrichment derived from including foreign students into the educational program. Thus, the Board encourages the attendance of non-immigrant foreign students in the district's high school.

Only non-immigrant foreign students who possess a valid J-1 or F-1 visa to study in the United States will be admitted to the district's high school. The Board retains the sole discretion to deny admission to any student not meeting all the requirements set forth in this policy and regulation.

The Board retains the sole discretion to deny admission to any student not meeting all the requirements set forth in this policy and regulation.

Foreign Exchange Students (J-1 Visa)

Non-resident applicants whose parents are citizens and residents of another country will be accepted without non-resident tuition charges, providing they are living with a resident of the district and are sponsored by a local organization in cooperation with a recognized Student Exchange Program. Foreign exchange students will be admitted to the district high school for a one-year academic program.

1. The district recognizes only those organizations designated as An Exchange-Visitor Programs by the United States Information Agency. pursuant to federal regulations, as sponsoring organizations for the exchange of students. Any such organization must supply proof of designation prior to recognition.
2. No foreign exchange students subject to this policy and regulation shall be brought into the district by a foreign exchange student program unless he or she has been accepted in writing as a student by the high school Building Principal or a designee.
3. Foreign exchange students will be allowed to attend school and will be provided bus transportation to and from school free of charge. When a foreign exchange student is accepted for admission pursuant to this policy and regulation the letter of acceptance shall include a statement that tuition shall be waived for the student.
4. The district will accept no more than five foreign exchange students per school from any single foreign exchange program.

The Board may terminate the approval of a foreign student program when it would be in the best interests of the district to do so.

Foreign Students with F-1 Visas

No F-1 students will be admitted into grades K-8. F-1 students may be admitted to the high school for one academic year upon the payment of tuition. The amount of tuition charged shall reflect the full, unsubsidized per capita cost of providing educational services to the student.

SCHROON LAKE

5152.1

Immigrant Students

All school-aged immigrant children who have abandoned their residence in a foreign country and established residence in the district will be admitted to the district's schools without payment of tuition.

Ref: 22 CFR Part 514, Exchange-Visitor Program
Education Law' 1709(13)
Matter of Jones, 24 EDR 110 (1984)

SCHROON LAKE

5152.1-R

ADMISSION OF FOREIGN STUDENTS REGULATION

The Superintendent shall review applications for the admission of foreign students according to the guidelines established below.

1. Only students between the ages of 15 and 18 years and six months will be considered for admission.
2. The student must have demonstrated in his/her home school a level of scholastic achievement to indicate the possibility of success in the high school.
3. The student must be proficient in the English language.
4. The student's records and credentials, including English translation, indicating all academic institutions attended, courses studied, and grades received in secondary school must be available to school officials no less than three weeks prior to the departure from the student's home or by June 15 for admission the following September.
5. The student must be in good health and an immunization record must be provided.
6. The student or the sponsoring organization must provide verification of health and accident insurance with a minimum limit of \$50,000.
7. The student must enroll for a full course of study, on a full-time basis.
8. The student must agree to conform to established standards of acceptable behavior and conform to the rules and regulations of the high school.

All applications will be reviewed by the international student advisor, appropriate counselor, and the Superintendent. After the review, a recommendation for the approval or rejection of the application will be submitted to the Superintendent.

The district reserves the right to deny admission to any student not meeting all the requirements set forth in this policy and regulation.

Payment of Tuition

Any letter of acceptance furnished to a foreign exchange program on behalf of a foreign student with a J-1 visa will state that tuition will be waived, unless the Board determines otherwise. If Board opts to charge tuition, the letter of acceptance will state the cost of tuition and the terms of payment.

F-1 students will pay tuition for the amount of the full, unsubsidized per capita cost to the district of providing education to the student. Any letter of acceptance furnished to a foreign student with an F-1 visa must state the cost of tuition and the terms of payment.

Registration; Graduation

1. The non-immigrant student must present himself/herself for registration prior to the first day of classes for the current semester.
2. At the time of registration the non-immigrant student will be provided a form, to be signed by him/her, the host family, and, in the case of a foreign exchange

student, a representative of the sponsoring SCHROON LAKE organization, indicating compliance with the conditions as stated in this policy.

3. The non-immigrant student will be granted a certificate upon completion of an approved course of study and will be allowed to participate in commencement exercises, as appropriate.

Termination of Progress

A student's participation may be terminated at any time by school officials for failure to abide by established guidelines, including:

1. failure of two or more courses of study without sufficient effort;
2. failure to conform to established rules and regulations;
3. failure to conform to the regulations established by the sponsoring organization; and/or
4. excessive absences.

Suspension of Sponsoring Organization

Should the guarantee or documentation provided by a sponsoring organization prove invalid, further acceptance of foreign exchange students from that organization will be dependent upon proof of compliance with district policy and regulation.

International Students Program

The program began in 2013-2014 and was run through Educatius. They would handle the application process and the Immigration piece.

The cost of the program was \$7500.00 Tuition and Fees were \$4000 with host families receiving \$3500

Heather Williams was hired as the International Coordinator She was a liaison between host families and the school district

Bonnie Finnerty was appointed as the Administrator for SEVIS (Student Exchange Visitor Information System) She would handle the I- 20 paperwork through Homeland Security.

In December of 2021 the fee increased to \$10,000. \$ 5000.00 to the school for tuition and fees and \$5000 to the host families.

We had 15 students go through the program

Last year the \$10,000 was relocated with \$2500 to the school for tuition and fees and \$7500 to the host family to encourage host families to sign up

Last payment made to SEVIS was \$1250.00 on 1/4/2022. No where does it state how long the application is good for. I feel like it was good for three years but not sure.

ABOUT EDUCATIUS INTERNATIONAL

Educatius International is committed to finding opportunities for international high school and university students to study in the United States.

Founded in 2001 and initially focused on high school placement, Educatius has welcomed thousands of students from all over the world into public, private, and boarding high schools across the U.S. With over 300 school partners in almost every state, Educatius continues to work closely with students, schools, and host families in promoting cultural exchange and the benefits of U.S. education.

Growing interest from our students, their families, and our partner high schools helped launch Educatius College & University Services. In collaboration with more than 100 schools offering a combined 200+ majors, our unique scholarship program continues to give international students affordable opportunities to study in competitive, nationally accredited schools. Acting as scholarship advocates for our students, Educatius successfully negotiates substantial scholarships up to 60% for students who meet academic qualifications.

OTHER EDUCATIUS COLLEGE & UNIVERSITY SERVICES

COMMUNITY COLLEGE 2 + 2 PROGRAM

The Community College 2 + 2 Program is our option for international students who either want additional support with English or want to reduce the cost of higher education even more. By completing a two year program at one of our community college partners, international students can then transfer to a four-year university in order to complete the final two years of their college studies at a significantly lower cost.

Email university@educatius.org to begin your application for the Community College 2 + 2 Program.

FAST-TRACK PROGRAM

The Fast Track Program is our option for international students who want to begin college but do not have a high school diploma. We work with several community colleges throughout the country in offering high school students the chance to finish their final year of high school while beginning college at the same time. After completing the two year program, students can transfer to a four-year college in order to complete the final two years of their college studies at a significantly lower cost.

Email university@educatius.org to begin your application for the Fast Track Program.

PATHWAY PROGRAM

The Pathway Program is our option for international students who need to continue to improve their English but want to start college immediately. Several of our college and university partners work with us to offer conditional acceptance to international students who have a high school diploma. TOEFL and SAT are not required.

Email university@educatius.org to begin your application for the Pathway Program.



educatius
EDUCATION • EXPERIENCE • EXCELLENCE

22 Batterymarch | Boston, MA 02109 | Phone: 617-292-0035 | Fax: 617-292-0053
university@educatius.org | www.educatiusuniversity.org

F-1 VISA STUDENT APPLICATION – TO DO LIST

Acceptance process

1. I-20 in SEVIS
2. Verification of NYS Immunizations **SHARON**
3. Review of any possible medical conditions **SHARON**
4. Host family placement
 - a. Provide family with copy of application
 - b. Provide family with medical insurance documents
5. Letter of acceptance
6. Letter of tuition payment
7. Verification of tuition money wired to school account **DANIELLE**
8. Verification of flight into Albany, NY
9. Place copies of medical insurance in student file in safe **LISA**

Upon arrival to SL

10. Verify VISA and Passport stamped as F-1. **LISA**
11. Copy VISA and Passport and place copies in student file in safe **LISA**
12. Register students in SEVIS
13. Complete and submit NYSPHSAA athletic form on each student
(Copy placed in international student binder under "Athletics") **LEE**
14. Reminder to host families to secure student VISA and Passport

Two weeks prior to departure

15. Secure flight information and e-tix w/ boarding passes
16. Departure student and host parent mtg to go over departure procedures
17. Forward signed and stamped transcripts to host agency (this may need to happen just before departure at end of semester) **LISA**

After departure

18. Exit students in SEVIS if needed



U.S. Immigration
and Customs
Enforcement

SEVP



DHS SEVIS SCHOOL CERTIFICATION PAYMENT

* Please note that all fields with an asterisk are required.

School Information

District / Affiliation / System:	Schroon Lake Central School
* School Name:	Schroon Lake Central School
* School Code:	BUF214F52627000 Please enter "NONE" if School Code has not been assigned.
* Address:	1125 US Rt 9 PO BOX 338
* City:	Schroon Lake
* State:	New York
* Zip Code:	12870

School Contact Information

Prefix:	Mrs.
* First Name:	Danielle
Middle Name:	Y
* Last Name:	Fosella
* Phone Number:	518-532-7164
* Amount:	\$1,250.00

- * By checking this box, and submitting this payment, I confirm I understand the Form I-17 Petition for Approval of School for Attendance by Non-immigrant Student filing fee of \$3000 is non-refundable, per Federal Regulation 8 CFR 103.2(a). I also understand the site visit fee(s) of \$655 per campus, is non-refundable once the site visit inspection has taken place. I also understand that the recertification fee of \$1250, is non-refundable. If paying fee(s) with a credit card, I agree to pay the amount of the transaction according to my card issuer agreement.
-

STUDENTS AND PERSONAL ELECTRONIC DEVICES

The Board of Education (the Board) recognizes that there are personal electronic devices that have educational applications, which could include calculators, voice recorders, digital cameras and music listening devices, as well as, other devices endorsed by the Board. These devices shall be allowed to be used in classrooms only when they are included as part of a lesson under the direction of a teacher.

The Board acknowledges that personal mobile devices, (such as smartphones, personal tablets, wearable devices, and other 2-way electronic communication systems identified by the Board) can be a positive means to facilitate communication. However, the display and/or use of such devices can cause disruption to the educational process. In addition, the access to social media provided by these devices during the school day is detrimental to the educational process and is proven to have an inverse relationship with mental health and wellness.

Therefore, to prevent such disruption and reduce the risk of potential harm:

1. Possession, display and/or use by students of personal mobile devices or any electronic communication devices (ECDs), including wearables, other than those devices mentioned in paragraph 1 of this policy and/or those issued by the school for approved purposes, shall be prohibited throughout the regular school day (define beginning and end of school day).
2. Such devices must be turned off and stored out of sight during this time period. The district is not responsible for stolen, lost or damaged personal electronic communications devices.
3. Student use of any of these electronic devices will result in consequences, as outlined in the code of conduct. In rare circumstances, in which the use of ECDs is required for a specific educational task, the supervising teacher may submit a request in writing to the superintendent for approval. This request must include the course name, justification, and duration of time (days/weeks) the ECD will be used. Use of those devices will be limited to that educational task.

Cross-ref: 5300, Code of Conduct

Ref: Price v. New York City Board of Education, 16 Misc.3d 543 (2007)

Created July 2024

Recommended Substitute Rates of Pay for 2024-2025

Certified Teacher Substitute (Current NYS Certification) = \$130.00/day. Once 10 cumulative days worked in school year rate increases to \$135 day

Non SLTA teacher hourly rate= \$35.00

Teachers Assistant Sub \$120.00

Nurse, RN substitute \$130 day

Non-certified Teacher Substitute = \$120 day

Teacher Aide Substitute = \$15.50 hour

Cleaner/Custodian Substitute = \$15.50hour

Typist Substitute = \$15.50 hour

Cafeteria Substitute = \$15.50 hour

Bus Driver Substitute = \$24.00/hour

Long Term Sub Pay

Please type the first few letters.

Name	Available Substitutes	Excluded
<u>Garrett, Brianna</u>		
<u>Belleville, Vicki</u>		
<u>Bevins, Kelsey</u>		
<u>Buell, Victoria</u>		
<u>CLARK, BROOK</u>		
<u>COLE, LYNNETTE</u>		
<u>Cutting, Natalie</u>		
<u>Cypher, Chelsea</u>		
<u>Dziamba, Maria</u>		
<u>Escudero, Laura</u>		
<u>Holland, Nancidee</u>		
<u>Kelly, Dawn</u>		
<u>Kutz, Emily</u>		
<u>Mangan, Carissa</u>		
<u>MELVILLE, JEANINE</u>		
<u>Mieras, Brianna</u>		
<u>Pede, David</u>		
<u>Peterson, Vicki</u>		
<u>Pietromonaco, Robert</u>		
<u>Raquet, Edwin</u>		
<u>Sargent, Wendy</u>		
<u>Shaughnessy, Mary Lou</u>		
<u>Slaterpryce, Joseph</u>		
<u>Smith, Sharon</u>		
<u>Tyrell, Jamie</u>		
<u>Weissleder, Mary</u>		

Driver Substitute - Tom Goodrow

**SCHROON LAKE CENTRAL SCHOOL DISTRICT
STUDENT TRANSPORTATION COOPERATIVE AGREEMENT**

This agreement is made by and among the participating school districts listed below pursuant to section 119-o of the General Municipal Law for the purpose of providing transportation to their respective students on a cooperative basis during the school year commencing July 1, 2024 and ending June 30, 2025. For the purpose of this agreement, the school district sending one of its students on another district's bus shall be called the "sending district," and the school district transporting another district's student shall be called "the transporting district."

The participating school districts:

Minerva Central School District

Bolton Central School district

Indian Lake Central School District

Johnsburg Central School District

Long Lake Central School District

Newcomb Central School District

North Warren Central School District

Schroon Lake Central School District

Warrensburg Central School District

Whereas each of the participating districts provides transportation for its resident students between their homes and the schools they legally attend, and two or more

districts may be transporting students to the same out-of-district locations or over similar routes; and all of the above-listed districts are willing to work together to improve transportation service and efficiency within the region served by the participating districts; now therefore, in consideration of the mutual promises contained herein it is agreed:

1. Participating districts shall cooperate with each other by transporting each other's students when multiple districts are transporting students to the same location to maximize the use of available passenger capacities and to avoid overlapping and unnecessarily long runs.
2. Transportation officials shall have the authority to represent their respective districts in making scheduling arrangements and designing procedures for covering matters such as scheduling changes, communications, student discipline, emergency procedures, and complaints. Any particular cooperative transportation arrangement may be discontinued when no longer convenient to any participating district.
3. The parties agree that each district shall maintain public liability insurance coverage such that the insurance of the transporting district will be primary with respect to any claim made against the transporting district and /or the sending district in connection with or arising out of the operation of the transporting district's vehicle. The transporting district shall provide details of policy terms and limits at the request of the sending district. A transporting district shall not be deemed the agent of the sending district but rather an independent contractor.

4. There shall be no fee for transporting a student of one participating district by another district pursuant to this agreement.

Wherefore the parties have executed this Agreement by authority of their respective Boards of Education.

Dated: _____

Board of Education President, Schroon Lake Central School District

Superintendent, Schroon Lake Central School

BOE APPOINTS SUMMER SCHOOL PERSONNEL

Upon the recommendation of Supt. Pemrick, a motion was made by _____, second by _____ to appoint the following for the summer school program.

Substitute cleaner- Amanda Grey \$15.29
Retroactive from July 1, 2024

All Board members voted Yes- No- motion carried