

**SCHROON LAKE CENTRAL SCHOOL  
BOARD OF EDUCATION MEETING AGENDA  
THURSDAY, April 25, 2024 7:00 PM - SCHOOL LIBRARY**

- I. Call the meeting to order**
- II. Pledge of Allegiance**
- III. Approval of the Minutes of the Board Meetings**
  - A. March 28,2024
  - B. April 18,2024
- IV. Public Participation**
- V. Financial Reports**
  - A. Approval of Warrant # 9
  - B. Treasurer's Report/Budget Status
  - C. Extra-Curricular Report
- VI. Superintendent's Report**
  - A. Budget Presentation Review
  - B. 6th Grade Hybrid Program
- VII. Board Discussion and Action Items**
  - A. Approve CSE/CPSE and 504 recommendations
  - B. Accept petitions for Board of Education Seat
  - C. Approve Tenor Drake/ Hafner
  - D. Appoint Director of Pupil Services and Special Education
  - E. Accept resignation
  - F. Appoint Budget Vote/Election Tellers
- VIII. Public Participation**
- IX. Executive Session (if needed and called)**
- X. Adjournment**

III, A  
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DRAFT

SCHROON LAKE CENTRAL SCHOOL DISTRICT  
BOARD OF EDUCATION  
REGULAR MEETING  
LIBRARY  
March 28, 2024

BOARD MEMBERS PRESENT:

Susan Repko ( Facetime)  
Bruce Murdock  
Codie Aiken  
Valerie LeBlanc  
Jared Whitley

OTHERS PRESENT:

Supt. Pemrick  
Matt Curren

BOARD CLERK

Lisa DeZalia

MEETING  
TO ORDER

President Jared Whitley called the meeting to order at 7:00 pm

Those present pledged allegiance to the flag.

AGENDA  
APPROVED

A motion was made by Bruce Murdock, second by Valerie LeBlanc to approve the agenda as presented.  
All Board members voted Yes- 4 No- 0 motion carried

PREVIOUS  
MINUTES

A motion was made by Codie Aiken, second by Valerie LeBlanc to approve the minutes of February 15, 2024 as presented.  
All Board Members voted Yes-4 No- 0 motion carried.

PREVIOUS  
MINUTES

A motion was made by Valerie LeBlanc, second by Codie Aiken to approve the minutes of March 11, 2024 as presented.  
All Board Members voted Yes-4 No- 0 motion carried.

EDUCATIONAL  
HIGHLIGHT

Becky Hartwell presented the One Book One School program. With March being National Reading Month, it was the perfect time to roll out this program, placing addition focus on literacy. With a grant that was secured through Read To Them, each student received the same book encouraging them to read with their families. Each day everyone would read the same pages and answer trivia questions. This was a huge hit will all the staff and students and it is the hope of the committee to make it an annual event.

PUBLIC  
PARTICIPATION

There were no concerns at this time

- CERTIFICATION OF WARRANT** A motion was made by Bruce Murdock, second by Codie Aiken to approve Warrant #8 dated 03/26/24 as presented.  
All Board Members voted Yes- 4 No-0 motion carried
- TREASURER'S REPORT** A motion was made by Codie Aiken, second by Bruce Murdock to accept the Treasurer's Report for dated 3/26/24 as presented.  
All Board Members voted Yes-4 No- 0 motion carried.
- EXTRA CURRICULAR REPORT** A motion was made by Bruce Murdock, second by Codie Aiken to accept the Extra Curricular Report dated 02/29/24.  
All Board members voted Yes-4 No-0 motion carried.
- SUPT REPORT** Mrs. Pemrick presented the 2024-2025 school calendar as well as the emergency give back days. School will be closed April 8, April 26, May 23, May 28, and June 26<sup>th</sup>. She thanked the PTSO for providing all students with a pair of protective eye glasses so they could enjoy the Solar Eclipse on April 8<sup>th</sup>. BOCES also sent glasses to be shared with community members. Mrs. Pemrick gave a Shout Out to Wendy Sargent and Mike Tracy as well as all the staff and students that participated in the spring musical. It was a fabulous show and it is amazing the talent that we have in such a small school. She also acknowledged the staff of the Schroon Lake Library and all their help in getting the school library up to speed. This task was a huge undertaking and she appreciates all the hard work that has been put in to making the library user friendly. Brie Livingston and her art students have added art work to give the space some additional color. There will be an additional BOE meeting on April 18<sup>th</sup> to vote on the CVES 204-2025 budget and Board seats.
- PLAYGROUND PRESENTATION** Melissa Whitley reported that they had changed vendors. The new representative met with the group and completely understood what the vision was and immediately starting sharing ideas of what would be possible through their company. They will continue to fundraise and add what they can as funds allow. They were very happy with the plans that were drawn up and sent for their review.
- CSE RECS** A motion was made by Bruce Murdock, second by Codie Aiken to approve the CSE/CPSE and 504 recommendations for #40166,40271, 10440,10768, 2907P, 10691, 10189, 10701,10632, 10746 and 40277  
All Board members voted Yes- 4 No-0 motion carried

**BOE Approves Leave of Absence**

Upon the recommendation of Supt. Pemrick, a motion was made by Valerie LeBlanc, second by Bruce Murdock to approve the leave of absence requested by Korrie Fleming beginning May 1, 2024- September 1, 2024.

All Board members voted Yes- 4 No- 0 motion carried

**BOE Approves Leave of Absence**

Upon the recommendation of Supt. Pemrick, a motion was made by Valerie LeBlanc, second by Codie Aiken to approve the leave of absence requested by Amanda Drake beginning April 24 2024-mid May 2024.

All Board members voted Yes- 4 No- 0 motion carried

**BOE appoints Substitute School Bus Driver**

Upon the recommendation of Supt. Pemrick, a motion was made by Bruce Murdock, second by Codie Aiken to appoint Ben Parsons as a substitute school bus driver effective March 29, 2024. Mr. Parson will be compensated \$23.00 per hour

All Board members voted Yes- 4 No- 0 motion carried

**BOE appoints Substitute**

Upon the recommendation of Supt. Pemrick, a motion was made by Bruce Murdock, second by Valerie LeBlanc to appoint Chelsie Cypher as a non certified substitute. Ms. Cypher will be compensated \$115.00 per day.

All Board members voted Yes- 4 No- 0 motion carried

**BOE Adopts School Calendar**

Upon the recommendation of Supt. Pemrick, a motion was made by Valerie LeBlanc, second by Codie Aiken to adopt the 2024-2025 school calendar as presented

All Board members voted Yes – 4 No-0 motion carried

**PROFESSIONAL DEVELOPMENT DAY**

Mrs. Pemrick thanked all the staff that shared their talents on the professional development day. Bri Livingston hosted a watercolor session while Mr. Silvernail hosted elementary games for staff members, Wendy Sargent did a food tasting and Jeanette Weber took a few members on a nature hike. Groups broke up into groups and attended different sessions throughout the day.

**BUDGET  
DISCUSSION**

Mrs. Pemrick thanked Mr. Curren for his hard work. Budget goals were set with the main goal being transparent. The tax cap, tax levy and the fund balance were all discussed. This year's total budget will be adopted at \$9,635,270 with an increased tax levy of 5.8%

**PUBLIC  
PARTICIPATION**

There were no concerns at this time.

**EXECUTIVE  
SESSION**

A motion was made by Bruce Murdock, second by Valerie LeBlanc to go into executive session at 8:40 PM for the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person.

All Board members Voted Yes- 4 No-0 Motion carried

**EXECUTIVE  
SESSION**

A motion was made by Bruce Murdock, second by Valerie LeBlanc to move out of executive session at 9:35 pm.

All Board members voted Yes -4 No-0 Motion Carried

**BUDGET  
ADOPTED**

A motion was made by Bruce Murdock, second by Valerie LeBlanc to adopt the 2024-2025 school budget in the amount of \$9,635,270.00.

All Board members voted Yes 4 No-0 motion carried

**BOE  
APPROVES  
HYBRID  
CLASSROOM**

A motion was made by Bruce Murdock, second by Codie Aiken to approve the creation of a hybrid class for the sixth grade and to create a new teacher position for this grade level.

All Board members voted Yes 4 No-0 motion carried

**ADJOURNMENT**

A motion was made by Bruce Murdock, second by Valerie Leblanc to adjourn at 9:40 pm.

All Board members voted Yes - 4 No-0 Motion Carried

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District Clerk

III. B  
PS. 88  
DRAFT

SCHROON LAKE CENTRAL SCHOOL DISTRICT  
BOARD OF EDUCATION  
SPECIAL MEETING  
CSE OFFICE  
April 18, 2024 @ 5:30

BOARD MEMBERS PRESENT:

Jared Whitley  
Bruce Murdock  
Codie Aiken  
Valerie LeBlanc  
Susan Repko

OTHERS PRESENT:

Supt. Pemrick  
Matt Currren  
Melissa Whitley

BOARD CLERK

Lisa DeZalia

MEETING  
TO ORDER

President Jared Whitley called the meeting to order at 5:30pm

Those present pledged allegiance to the flag.

**RESOLUTION FOR ELECTION OF CVES BOARD MEMBERS**

It is Resolved that the Board of Education of the Schroon Lake Central School District cast one vote for Patricia Gero for one of the seats vacant on the Clinton-Essex-Warren-Washington Board of Cooperative Educational Services (Champlain Valley Educational Services) Board.

Motion made by Bruce Murdock, second by Susan Repko  
All Board members voted Yes-5 No-0 Motion carried

It is Resolved that the Board of Education of the Schroon Lake Central School District cast one vote for Richard Harriman Sr. for one of the seats vacant on the Clinton-Essex-Warren-Washington Board of Cooperative Educational Services (Champlain Valley Educational Services) Board.

Motion made by Jared Whitley, second by Codie Aiken  
All Board members voted Yes-5 No-0 Motion carried

It is Resolved that the Board of Education of the Schroon Lake Central School District cast one vote for Donna Wotton for one of the seats vacant on the Clinton-Essex-Warren-Washington Board of Cooperative Educational Services (Champlain Valley Educational Services) Board.

Motion made by Susan Repko, second by Bruck Murdock  
All Board members voted Yes-5 No-0 Motion carried

### **CVES ADMINISTRATIVE BUDGET VOTE**

It is Resolved that the Board of Education of the Schroon Lake Central School District voted to approve the tentative Administration Budget of the Clinton-Essex-Warren-Washington Board of Cooperative Educational Services for the school year 2024-20245

Motion was made by Bruce Murdock, second by Jared Whitley  
All Board members voted Yes-5 No-0 motion carried

**ADJOURNMENT** A motion was made by Bruce Murdock, second by Codie Aiken to adjourn at 5:40 pm.

All Board members voted Yes – 5 No- 0 motion carried

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Board Clerk

**BOARD  
GRANTS  
TENURE**

**PROPOSED RESOLUTION GRANTING TENURE-DRAKE**

Motion was made by, \_\_\_\_\_ second by \_\_\_\_\_  
"RESOLVED, that in compliance with the provisions of Section 3013 of Board of Education Law and Part 30.3 of the rules the Board of Regents and upon the recommendation of Superintendent Pemrick that Amanda Drake a probationary teacher having been appointed to the position of Special Education teacher by resolution of this Board dated April 22, 2021 be appointed to position of teacher in the Special Educaion tenure area. It having been shown that Mrs. Drake holds a valid New York State Certificate to teach subject in the foresaid tenure area and it further having been shown that the probationary period of Amanda Drake to teach in this district will expire on June 30, 2024. The Board of Education of the Schroon Lake School District does hereby grant tenure and appoint to tenure Mrs. Amada Drake effective September 1, 2024 to the position of teacher in the Special education tenure area.  
All members voted Yes- \_\_\_\_\_ No- \_\_\_\_\_ Motion passed

**BOARD  
GRANTS  
TENURE**

**PROPOSED RESOLUTION GRANTING TENURE-HAFNER**

Motion was made by, \_\_\_\_\_ second by \_\_\_\_\_  
"RESOLVED, that in compliance with the provisions of Section 3013 of Board of Education Law and Part 30.3 of the rules the Board of Regents and upon the recommendation of Superintendent Pemrick, that Kellie Hafner a probationary teacher having been appointed to the position of Elementary teacher by resolution of this Board dated April 26, 2021 be appointed to position of teacher in the Elementary tenure area. It having been shown that Mrs. Hafner holds a valid New York State Certificate to teach subject in the foresaid tenure area and it further having been shown that the probationary period of Kellie Hafner to teach in this district will expire on September 1, 2024. The Board of Education of the Schroon Lake School District does hereby grant tenure and appoint to tenure Mrs. Kellie Hafner effective September 1, 2024 to the position of teacher in the Elementary tenure area.  
All members voted Yes- \_\_\_\_\_ No- \_\_\_\_\_ Motion passed



April 17, 2024

Kateryna Otruba  
6 Lynn Ave  
Queensbury, NY 12804

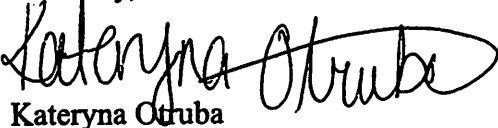
The Board of Education  
1125 U.S. Route 9 PO Box 338  
Schroon Lake, NY 12870

To the SLCS Board of Education,

I am writing to inform you that I will be resigning from the third grade teacher position as of June 30th, 2024. I have thoroughly enjoyed my time at Schroon Lake Central School.

I would like to thank you all for the opportunity of allowing me to begin my teaching career in Schroon Lake and showing students the compassion and love I have for this job. I have worked alongside many dedicated teachers who have supported me in great lengths. I will cherish the memories I have made with my colleagues and my students.

Sincerely,

A handwritten signature in black ink that reads "Kateryna Otruba". The signature is written in a cursive style with a large, sweeping flourish at the end of the name.

Kateryna Otruba

### **BOE Appoints Director of Pupil Services and Special Education**

Upon the recommendation of Supt. Pemrick, a motion was made by \_\_\_\_\_, second by \_\_\_\_\_ to appoint Michele Crandall as the Director of Pupil Services and Special Education effective July 1, 2024. The Board approves Ms. Crandalls contract as presented  
All Board members voted Yes-      No-      motion carried

### **BOE Accepts Resignation**

Upon the recommendation of Supt. Pemrick, a motion was made by \_\_\_\_\_, second by \_\_\_\_\_ to accept the resignation of Kat Otruba as Elementary Teacher effective June 30, 2024.

All Board members voted Yes-      No-      motion carried

### **BOE Appoints Election tellers**

Upon the recommendation of Supt. Pemrick, a motion was made by \_\_\_\_\_, second by \_\_\_\_\_ to appoint Sharon Smith, Danielle Fosella, Pricilla Gould and Fran Mahler as election tellers for the annual budget vote. Tellers will be compensated \$15.00 per hour.

All Board members voted Yes-      No-      motion carried