

**SCHROON LAKE CENTRAL SCHOOL
BOARD OF EDUCATION MEETING AGENDA
THURSDAY, AUGUST 24, 2023
7:00 PM School Library**

BOARD MEMBERS PRESENT:

Jared Whitley
Bruce Murdock
Susan Repko
Valerie LeBlanc
Codie Aiken

OTHERS PRESENT:

Supt. Brooks
Kemmm Pemrick
Matt Curren
Kathy Johnston
Vicki Peterson
Beth Wisser

BOARD CLERK

Lisa DeZalia

**MEETING
TO ORDER**

President Jared Whitley called the meeting to order at 7:00 pm

Those present pledged allegiance to the flag.

**PREVIOUS
MINUTES**

A motion was made by Bruce Murdock, second by Susan Repko to accept minutes of July 20, 2023 as presented
All Board Members voted Yes-5 No- 0 motion carried.

**PUBLIC
PARTICIPATION**

There were no concerns at this time

**TREASURER'S
REPORT**

A motion was made by Bruce Murdock, second by Codie Aiken to accept the Treasurer's Report dated 8/05/2023.
All Board Members voted Yes-5 No-0 motion carried

**CERTIFICATION
OF WARRANT**

A motion was made by Bruce Murdock, second by Codie Aiken to approve Warrant #1 dated 8/01/23 as presented.
All Board Members voted Yes- 5 No- 0 motion carried

**BUDGET
TRANSFERS
GENERAL
FUND**

A motion was made by Bruce Murdock, second by Susan Repko to approve the budget transfers dated 7-24-23 as presented.
All Board members voted Yes- 5 No-0 motion carried

**EXTRA
CURRICULAR
REPORT**

A motion was made by Codie Aiken, second by Bruce Murdock to approve the June extra curricular report dated 7/31/23 as presented.
All Board Members voted Yes- 5 No- 0 motion carried

TAX WARRANT

Chapter 73, Laws of 1977

Fund Balance as of 6/30/23	2,037,229.00
Budget Total	9,305,327.00
Optional Retainment x	.04
Optional Fund Balance Retainment	\$372,213.00
Fund Balance Used in Determining the Amount Of Tax Levy	\$600,000.00

To The Collector of Schroon Lake Central School

County of Essex & Warren

You are hereby commanded:

1. To collect taxes in the sum of \$7,299,212.00 in the same manner that collection are Authorized to collect town and county taxes.
2. To give notices in accordance with Section 1322 of the Real Property Tax Law
3. To Receive from each of the taxable corporations and natural persons on the attached tax roll the sums listed or so much thereof as is voluntarily paid to you within 30 days of this warrant, together with one cent of each dollar thereof.
4. To collect after the expiration of 30 days the residue of the sums not paid, together with the fees prescribed in Section 1322 and 1328 of the Real Property Tax Law.
5. To return this warrant on Nov. 4, 2023. And if any taxes in this list shall be unpaid at the Time you shall deliver to us an account thereof.

This warrant is issued by authority of Article 13 of the Real Property Tax Law and has the same force and effect as a warrant and tax list issued by the Board of Supervisors. It is effective immediately after is property by bustee or a majority of tutees.

Dated this 24 day of Aug. 2023 signed by

Jared Whitley, President

Susan Repko, Vice President

Bruce Murdock

Valerie Le Blanc

Codie Aiken

RESOLUTION TO CONFIRM TAX ROLLS AND AUTHORIZE TAX LAW

Motion made by Bruce Murdock, and Seconded by Jared Whitley

WHEREAS: Chapter 73 of the laws of 1977, amended Section 1318, subdivision I of the Real Property tax Law: and

WHEREAS: The entire fund balance at the close of the last fiscal year must be applied in determining the amount of the school tax levy except for and amount not to exceed 4% of the current school year budget: and

WHEREAS: this latter amount may be held as surplus funds during the current school year. now therefore

BE IT RESOLVED: that the Board of Education as surplus funds\$ 372.213.00 from the total fund balance of \$ 2.037.229.00 thereby applying \$600.000.00 to the reduction of the tax levy.

BE IT ADDITIONALLY RESOLVED AS FOLLOWS:

To the collector of SCHROON LAKE CENTRAL SCHOOL DISTRICT No. 1, Towns of Schroon, North Hudson, and Chester, Counties of Essex, and Warren, New York State.

You are hereby commanded:

1. To give notice and start collection on Sept. 1, 2023 (in accordance with the provisions of Section 1322 of the Real Property Tax Law).
2. To give notice that tax collection will end on Nov. 3, 2023
3. To collect taxes in the total sum of \$7,299,212.00 in the same manner that collectors are authorized to collect town and county taxes in accordance with the provisions of Section 1318 of the Real Property Tax Law.
4. To make no changes or alterations in the tax warrant or the attached tax rolls but shall return the same to the Board of Education.. The board may recall its omissions in accordance with the provisions of Section 1316 of the Real Property Tax Law.
5. To forward by mail to each owner of real property listed on the tax rolls within ten days after the start of collection a statement of taxes due on his property on press-numbered tax bill forms provided by the school district in accordance with provisions of section 922 of the Real Property Tax Law. To forward by Mail, without interest penalties, to the office of the County Treasurer a detailed Tax bill of all state land parcels liable for taxes on the school tax rolls in accordance with provisions of Section 540 and 544 of the Real Property Tax Law.
6. To receive from each of the taxable and natural persons the sum listed on the attached tax rolls without penalties when such sums Are paid before the end of the first month of the tax collection period Oct. 1, 2023. To add two per cent interest penalties to all taxes collected during the second month of tax collection and three per cent after Nov. 1, 2023 of the tax collection period and to account for such sums as income due to the school district.
7. To issue press- numbered receipts only on forms provided by the school district in of receipts of payments of taxes and to retain. preserve and file exact copies of all such receipts issued as required by Section 987 of the Real Property Tax Law.
8. To promptly return the warrant at its expiration and if any taxes on the attached tax rolls shall be unpaid at that time, deliver an accounting thereof on forms showing by town the total assessed valuation, tax rate the total tax levy, the total amounts remaining uncollected as required by section 1330 of the Real Property Tax Law.
9. To advise School Tax Rate 2023-24 is as follows:

Schroon	\$ 6.6425660	per 1,000
North Hudson	\$ 7.6242943	per 1,000
Chester	\$ 7.3246929	per 1,000

The warrant is issued pursuant to 910, 912 and 914 of the Real Property Tax Law and is delivered in accordance with Section 1306 and 1318 of this Law. It is effective immediately after it is properly signed by a majority of the Board of Education. The Warrant shall expire on the

date stated above a renewal or extension has been endorsed on the face of this warrant in writing in accordance with section 1318, subdivision 2 of the Real Property Tax Law.

Member	Vote
Jared Whitley	Yes
Susan Repko	Yes
Bruce Murdock	Yes
Codie Aiken	Yes
Valerie LeBlanc	Yes

Motion carried

SUPT REPORT Dr. Brooks went over the opening day plan and invited the Board to join in on any session that they were interested in. The message will be About unity and continued growth. The Leadership Team will continue to Mentor others to help grow the leadership within the building. Dr. Brooks attended an event at the Seagle Music Colony to receive a grant from the Adirondack Foundation. The grant will be used to purchase live streaming Equipment as well as funding the Model UN program to go to New York City.

BOE ACCEPTS GRANT A motion was made by Bruce Murdock, second by Valerie LeBlanc to accept a check from the Adirondack Foundation in the amount of \$1000.00 This grant will help to cover the cost of a trip to NYC for the Model UN class and Purchase equipment to update out live streaming capabilities.
All Board members voted Yes- 5 No-0 motion carried

PRINCIPAL'S REPORT Mrs. Pemrick reviewed the Code of Conduct as well as the Anaphylaxis Protocol. Nurse Rooker and Mrs. Pemrick went over several area schools protocols and with information that was brought back from a state conference that Nurse Rooker attended this summer, the new Anaphylaxis protocol was created. Grading procedures were reviewed, with the help of a committee over the summer. Seven members created a new procedure that is consistent with what is going on nationally. The procedure aligns with current curriculum and standards and adds a responsibility index. This procedure will allow students to recover if they have gotten off to a rough start in the school year. She went over the feed back given after the summer institute. Feedback was given through a Google form and many positive comments were given about the excitement of the coming year. She spoke about upgrading and modernizing many systems such as Parent Square, Frontline and teacher evaluations as well as digitally required trainings.

BUSINESS MANAGER REPORT Mr. Curren reported on the Business Manger Fiscal Training that he attended. He learned that the job was constantly growing and changing and flexibility is key. He will be evaluating purchasing procedures and current software systems as well as employee onboarding procedures.
He introduced a new Investment Policy Proposal that ensures that the district is spending money wisely and growing money wisely. It is important to be wise

with taxpayer funds. He went over the new procedure to dispose of inventory and equipment that no longer has value to the district. The new form will allow the Board to dispose of items in a clear and ethical manner.

**SPECIAL
EDUCATION
REPORT**

Mrs. Johnston stated that she was happy to be here at Schroon Lake and has met many wonderful staff members as well as Boces employees. She reviewed the session of the ABC's of IEP's that she presented at the Summer Institute. Teachers' Aides will receive additional support to help them be successful. Overall, it has been a busy few weeks and she looks forward to continuing to support staff and students.

Dr. Brooks commented that he is very proud of his team and the work that has been accomplished over the past few months. He feels this year will go from good to great with the new team of people working in the building.

CSE/ 504 RECS APPROVED A motion was made Bruce Murdock, second by Susan Repko to approve the recommendations for #40238, 40282 and 40173.
All Board members voted Yes- 5 No-0 motion carried

CSEA Starting wage

Upon the recommendation of Supt. Brooks a motion was made by Bruce Murdock, second by Susan Repko to increase the starting wage for teachers' aides and cafeteria workers to \$16.00 for the 2023-2024 school year.

All Board members voted Yes- 5 No-0 motion carried

BOE Rescinds Teacher's Aide Appointment

Upon the recommendation of Supt. Brooks, a motion was made by Bruce Murdock, second by Susan Repko to rescind the appointment of Travis Dick as a teacher's aide effective 9/5/2023.
All Board members voted Yes- 5 No-0 motion carried

BOE appoints Teacher's Aide

Upon the recommendation of Supt. Brooks, a motion was made by Bruce Murdock, second by Codie Aiken to appoint Rebecca Rice as a teacher's aide effective 9/5/2023. Mrs. Rice will be compensated \$16.00 per hour for the 2023-24 school year. This position will be based on the clearance of NYSED fingerprints.
All Board members voted Yes- 5 No- 0 motion carried

BOE Appoints Substitutes

Upon the recommendation of Supt. Brooks, a motion was made by Bruce Murdock, second by Codie Aiken to appoint Emily Kutz as a non certified teacher substitute. Ms. Kutz will be compensated \$115.00 per day for the 2023-24 school year. This position will be based on the clearance of NYSED fingerprints.

All board members voted Yes-5 No- 0 motion carried

Upon the recommendation of Supt. Brooks, a motion was made by Bruce Murdock, second by Susan Repko to appoint Vickey Peterson as a teacher aide substitute and cafeteria substitute. Ms. Peterson will be compensated \$15.00 per hour for the 2023-24 school year. This position will be based on the clearance of NYSED fingerprints.

All Board members voted Yes- 5 No-0 motion carried

Upon the recommendation of Supt. Brooks, a motion was made by Bruce Murdock, second by Codie Aiken to appoint Laura Escudaro as a teacher aide substitute and cafeteria substitute. Ms. Escudaro will be compensated \$15.00 per hour for the 2023-24 school year. This position will be based on the clearance of NYSED fingerprints.

All Board members voted Yes- 5 No- 0 motion carried

Upon the recommendation of Supt. Brooks, a motion was made by Bruce Murdock, second by Susan Repko to appoint Nancidee Holland as a substitute nurse. Ms. Holland will be compensated \$125.00 per day for the 2023-24 school year. This position will be based on the clearance of NYSED fingerprints.

All Board members voted Yes- 5 No- 0 motion carried

Upon the recommendation of Supt. Brooks, a motion was made by Bruce Murdock, second by Susan Repko to appoint David Pede as a certified substitute teacher. Mr. Pede will be compensated \$125.00 per day for the 2023-24 school year. This position will be based on the clearance of NYSED fingerprints.

All Board members voted Yes- 5 No- 0 motion carried

Upon the recommendation of Supt. Brooks, a motion was made by Bruce Murdock, second by Susan Repko to appoint Joseph Slaterpryce as a non certified substitute teacher. Mr. Slaterpryce will be compensated \$115.00 per day for the 2023-24 school year. This position will be based on the clearance of NYSED fingerprints.

All Board members voted Yes- 5 No- 0 motion carried

BOE approves Extra Curricular Appointments

Upon the recommendation of Supt. Brooks a motion was made by Susan Repko, second by Codie Aiken to appoint Lance Paradis as the Boys Modified Baseball Coach for the 2024 season. Mr. Paradis will be compensated \$ 2235.00 for the season

All Board members voted Yes- 5 No- 0 motion carried

Upon the recommendation of Supt. Brooks a motion was made by Codie Aiken, second by Susan Repko to appoint Jeff Cutting as the Girls Varsity Softball Coach for the 2024 season. Mr. Cutting will be compensated \$3893.00 for the season

All Board members voted Yes- 5 No- 0 motion carried

BOE Appoints Unpaid Assistant

Upon the recommendation of Supt. Brooks a motion was made by Susan Repko, second by Codie Aiken to appoint Josue Nieto as an unpaid assistant for the Girls Soccer Teams for the 2023 season. This position will be based on the clearance of NYSED fingerprints.

All Board members voted Yes-5 No- 0 motion carried

BOE Accepts NHS Advisor resignation

Upon the recommendation of Supt. Brooks a motion was made by Bruce Murdock, second by Susan Repko to regretfully accept the resignation of Angela Slaterpryce as NHS Advisor for the 2023-2024 school year. The Board thanked her for her service to the National Honor Society.

All Board members voted Yes-5 No-0 motion carried

BOE Appoints NHS Advisor

Upon the recommendation of Supt. Brooks a motion was made by Bruce Murdock, second by Codie Aiken to appoint Danielle Bonanno as NHS Advisor for the 2023-2024 school year. Ms. Bonanno will be compensated \$902.00 for the 2023-2024 school year

All Board members voted Yes- 5 No-0 motion carried

BOE APPROVES TRAP TEAM

Upon the recommendation of Supt. Brooks a motion was made by Codie Aiken, second by Bruce Murdock to approve the budget for the 2023-2023 school year. Total Expenditures will not exceed \$7340.00. Enrollment may require an additional assistant coach or Co-Coach.

All Board members voted Yes- 5 No-0 motion carried

BOE appoints TRAP Coach

Upon the recommendation of Supt. Brooks a motion was made by Susan Repko, second by Valerie Leblanc to appoint Phil Armstrong as the Trap Coach for the 2023-2024 school year. Mr. Armstrong will be compensated \$\$1800.00 for the 2024 season.

All Board members voted Yes- 5 No- 0 motion carried

Items Declared as Salvage

A motion was made by Bruce Murdock, second by Valerie LeBlanc to declare the tire machine and server counter unit as salvage.

All Board members voted Yes- 5 No- 0 motion carried

SAFETY PLANS APPROVED A motion was made by Bruce Murdock, second by Jared Whitley to a approve the District Wide Safety Plan, Building Safety Plan and the Emergency Remote Instruction Plan for the 2023-2024 school year.
All Board members voted Yes- 5 No-0 motion carried

CODE REVIEW A motion was made by Codie Aiken, second by Susan Repko to approve the Student Disciplinary Guide and the Code of Conduct for the 2023-2024 school year.
All Board members voted Yes- 5 No-0 motion carried

POLICY 1st read The first read of the Investment Policy and the Life Threatening Conditions policy was completed.

PUBLIC PARTICIPATION Beth Wisser asked if the Special Education position was half time or full time for the 2023-2024 school year. Dr. Brooks responded that it would be a full time position.

EXECUTIVE A motion was made by Bruce Murdock, second by Codie Aiken

SESSION to go into executive session at 8:30 pm for the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person.
All Board members Voted Yes- 5 No-0 Motion carried

EXECUTIVE A motion was made by Bruce Murdock, second by Susan Repko
SESSION to move out of executive session at 9:44 pm.
All Board members voted Yes –5 No-0 Motion Carried

BOE Appoint Special Education Teacher

Upon the recommendation of Supt. Brooks a motion was made by Codie Aiken, second by Valerie LeBlanc to appoint Tabitha Gillings as a 1.0 Special Education Teacher effective September 1, 2023. Mrs. Gillings will be placed on a four year tenure track ending on June 30, 2027. Mrs. Gillings will be compensated \$57,292.00 for the 2023-2024 school year.

All Board members voted Yes-5 No-0 motion carried

ADJOURNMENT A motion was made by Codie Aiken, second by Bruce Murdock to adjourn at 9:45 pm.
All Board members voted Yes –5 No-0 Motion Carried

District Clerk