

**SCHROON LAKE CENTRAL SCHOOL  
BOARD OF EDUCATION MEETING AGENDA  
THURSDAY, MARCH 28, 2024 7:00 PM - SCHOOL LIBRARY**

- I. **Call the meeting to order**
- II. **Pledge of Allegiance**
- III. **Approval of the Minutes of the Board Meetings**
  - A. February 15, 2024
  - B. March 11, 2024
- IV. **Academic Highlight**
  - A. One Book; One School
- V. **Public Participation**
- VI. **Financial Reports**
  - A. Approval of Warrant # 8
  - B. Treasurer's Report/Budget Status
  - C. Extra-Curricular Report
- VII. **Superintendent's Report**
  - A. 2024-2025 school calendar
  - B. Approve Give Back Days
  - C. April 18th meeting CVES Budget Vote/ BOE seat
  - D. Playground Update- Melissa Whitley
- VIII. **Board Discussion and Action Items**
  - A. Approve CSE/CPSE and 504 recommendations
  - B. Approve Leave of Absence
  - C. Appoint substitute bus driver
  - D. Appoint non certified substitute
- IX. **Budget Workshop Session**
  - A. Budget Discussion
- X. **Public Participation**
- XI. **Executive Session (if needed and called)**
- XII. **Adjournment**

DRAFT

SCHROON LAKE CENTRAL SCHOOL DISTRICT  
BOARD OF EDUCATION  
REGULAR MEETING  
LIBRARY  
February 15, 2024

BOARD MEMBERS PRESENT:

Susan Repko  
Bruce Murdock  
Codie Aiken  
Valerie LeBlanc  
Jared Whitley

OTHERS PRESENT:

Supt. Pemrick  
Matt Curren  
Brett Bernhard  
Sharon Smith  
Carly Smith  
Laura Corey

BOARD CLERK

Lisa DeZalia

MEETING  
TO ORDER

President Jared Whitley called the meeting to order at 7:00 pm

Those present pledged allegiance to the flag.

AGENDA  
APPROVED

A motion was made by Susan Repko, second by Codie Aiken to approve the agenda as presented.  
All Board members voted Yes- 5 No- 0 motion carried

PREVIOUS  
MINUTES

A motion was made by Codie Aiken, second by Bruce Murdock to approve the minutes of January 25, 2024 as presented.  
All Board Members voted Yes-5 No- 0 motion carried.

PREVIOUS  
MINUTES

A motion was made by Bruce Murdock, second by Codie Aiken to approve the minutes of February 8, 2024 as presented.  
All Board Members voted Yes-5 No- 0 motion carried.

PUBLIC  
PARTICIPATION

There were no concerns at this time

CERTIFICATION  
OF WARRANT

A motion was made by Bruce Murdock, second by Codie Aiken to approve Warrant #7 dated 02/05/24 as presented.  
All Board Members voted Yes- 5 No-0 motion carried

TREASURER'S  
REPORT

A motion was made by Codie Aiken, second by Valerie LaBlanc to accept the Treasurer's Report for dated 2/12/24 as presented.  
All Board Members voted Yes-5 No- 0 motion carried.

EXTRA  
CURRICULAR  
REPORT

A motion was made by Bruce Murdock, second by Valerie Leblanc to accept the Extra Curricular Report dated 01/31/24.  
All Board members voted Yes-5 No-0 motion carried.

SUPT  
REPORT

Supt. Pemrick went over the results of the survey from the Board Retreat. Areas of progress and success included Leadership, Culture and Success. Areas of growth included Social Emotional Learning support for mental health, and training for staff members. All the information gathered will be used to create Board Goals. The following budget topics were discussed. Transparency, zero based budgeting, decrease and eliminate the reliance of unallocated fund balance as well as expenditure projections. Supt. Pemrick reported on the ARP-ESSR report, the remote Instruction plan and stated that the Wellness Policy needs to be reviewed to remain in compliance.

BUSINESS  
MANAGER  
REPORT

Mr. Curren gave a brief overview of the draft budget for next year. He covered the Administration program component, Operations, including Building and Grounds, Transportation, Regular school, Occupational Education and Special Education projections. Debt service and BOCES costs were also covered in his report.

LIBRARY  
REPORT

Supt Pemrick thanked the volunteers from the public library that have spent countless hours organizing and labeling books to be shelved.  
A team member from BOCES is planning to train a few of our staff to use the bar code check out/ in process. The library will receive a facelift to make it a fun learning environment once again.

CSE  
RECS

A motion was made by Valerie LeBlanc, second by Codie Aiken to approve the CSE recommendations for #40271 as presented  
All Board members voted Yes- 5 No-0 motion carried

BOE  
TABLES  
CONTRACT

A motion was made by Bruce Murdock, second by Valerie LeBlanc to table the contract of the Support Staff Supervisors.  
All Board members voted Yes- 5 No-0 motion carried

### **BOE Appoints Extra Curricular**

Upon the recommendation of Supt. Pemrick, a motion was made by Susan Repko, second by Bruce Murdock to appoint Mike Sharp as the Archery Coach for the 2024 season. Mr. Sharp will be compensated the pro rated amount of \$1623.00

All Board members voted Yes-5 No- 0 motion carried

Upon the recommendation of Supt. Pemrick, a motion was made by Bruce Murdock, second by Codie Aiken to appoint Melissa Whitley as an unpaid assistant for the Archery program for the 2024 season.

All Board members voted Yes-4 No- 1 ( Jared Whitley) motion carried

### **BOE Appoints Long Term Substitute**

Upon the recommendation of Supt. Pemrick, a motion was made by Bruce Murdock, second by Susan Repko to appoint Dawn Kelly as a long term ELA teacher effective on or around March 15, 2024. Ms. Kelly will be compensated \$241.28 per day.

All Board members voted Yes- 5 No- 0 motion carried

BOE APPROVES ADDITIOANL MENTOR DAYS A motion was made by Bruce Murdock, second by Codie Aiken to approve Harry Brooks for additional mentor days as needed. Mr. Brooks will be compensated \$400.00 per day.  
All Board members voted Yes- 5 No-0 motion carried

BOE APPROVES SUBSTITUTE Upon the recommendation of Supt. Pemrick, a motion was made by Bruce Murdock, second by Valerie LeBlanc to approve Vicki Belleville as a non certified substitute teacher, substitute teachers aide and substitute cafeteria worker. Ms. Belleville will be compensated as per contract. This position is contingent upon clearance of NYSED fingerprints.  
All Board members voted Yes- 5 No-0 motion carried.

PUBLIC PARTICIPATION There were no concerns at this time.

EXECUTIVE SESSION A motion was made by Bruce Murdock, second by Valerie LeBlanc to go into executive session at 7:40 PM for the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person.  
All Board members Voted Yes- 4 No-0 Motion carried

EXECUTIVE  
SESSION

A motion was made by Bruce Murdock, second by Valerie LeBlanc to move out of executive session at 8:45 pm.  
All Board members voted Yes –4 No-0 Motion Carried

**BOE Approves Support Supervisor Contract**

Upon the recommendation of Supt. Pemrick, a motion was made by Bruce Murdock, second by Susan Repko to approve the Support Staff Supervisors contract, as presented, dated July 1, 2024- June 30, 2027.

All Board members voted Yes-5 No-0 motion carried

ADJOURNMENT A motion was made by Bruce Murdock, second by Valerie Leblanc to adjourn at 8:45 pm.

All Board members voted Yes – 5 No-0 Motion Carried

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District Clerk

SCHROON LAKE CENTRAL SCHOOL DISTRICT  
BOARD OF EDUCATION  
SPECIAL MEETING  
CSE OFFICE  
March 11, 2024 @ 3:15

BOARD MEMBERS PRESENT:

Jared Whitley  
Bruce Murdock  
Codie Aiken  
Valerie LeBlanc

OTHERS PRESENT:

Supt. Pemrick

BOARD CLERK

Lisa DeZalia

MEETING  
TO ORDER

President Jared Whitley called the meeting to order at 3:15 pm

Those present pledged allegiance to the flag.

BOE  
APPROVES  
MERGER

A motion was made by Bruce Murdock, second by Jared Whitley to approve the baseball/softball merger with Bolton for the 2024 season. The proposal is approved for 2 varsity girls and one varsity boy. As per A parent square message was sent on 1/31 2024 concluding sign ups. Additional students will not be considered to participate.

All Board members voted Yes- 4 No-0 motion carried.

**BOE Appoints Spring Coaches**

Upon the recommendation of Supt. Pemrick, a motion was made by Bruce Murdock, second by Valerie LeBlanc to appoint Amber Mieras as the Girls Modified Softball Coach. Ms. Mieras will be compensated \$2235.00 for the season.

All Board members voted Yes- 4 No- 0 motion carried

Upon the recommendation of Supt. Pemrick, a motion was made by Valerie LeBlanc, second by to appoint Lyle Hartwell as the Golf Coach for the 2024 season. Mr. Hartwell will be compensated \$1654.00 for the season.

All Board members voted Yes-4 No- 0 motion carried

## **BOE Appoints Assistant Coach**

Upon the recommendation of Supt. Pemrick, a motion was made by Valerie LeBlanc, second by Codie Aiken to appoint David Pelkey as an unpaid volunteer Boys Modified Baseball Coach for the 2024 spring season.

All Board members voted Yes- 4      No- 0      motion carried

EXECUTIVE      A motion was made by Bruce Murdock, second by Valerie LeBlanc  
SESSION      to go into executive session at 3:50 PM for the medical, financial, credit, or  
employment history of a particular person or corporation, or matters leading to the  
appointment, employment, promotion, demotion, discipline, suspension, dismissal, or  
removal of a particular person.

All Board members Voted Yes- 4      No-0      Motion carried

EXECUTIVE      A motion was made by Valerie LeBlanc, second by Codie Aiken  
SESSION      to move out of executive session at 4:49 pm.

All Board members voted Yes –4      No-0      Motion Carried

ADJOURNMENT      A motion was made by Jared Whitley, second by Codie Aiken  
to adjourn at 4:50 pm.

All Board members voted Yes – 4      No-0      Motion Carried

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District Clerk

Korri Fleming  
4829 Lincoln Pond Road  
New Russia, NY 12964  
March 20, 2024

Kemm Pemrick  
Superintendent  
Schroon Lake Central School District  
PO Box 338, 1125 US Route 9  
Schroon Lake, NY 12870

Dear Mrs. Pemrick,

I am writing this letter to inform you that I must take a leave from work due to medical reasons, for knee revision surgery, beginning on May 1st, 2024. I expect to return to my job on September 1st, 2024.

I apologize for any inconvenience that my absence may cause. Please be advised that I will periodically check my email, as much as my current state allows me.

Please contact me via email [kfleming@slwildcats.org](mailto:kfleming@slwildcats.org) or phone at 518-593-3813 in case any urgent matters arise.

Should I need to extend my time off, I will notify you in time. Please let me know if you have any questions.

Thank you for your understanding in this matter.

Regards,

A handwritten signature in cursive script that reads "Korri Fleming".

Korri Fleming



**BOE Approves Leave of Abscence**

Upon the recommendation of Supt. Pemrick, a motion was made by \_\_\_\_\_, second by \_\_\_\_\_ to approve the leave of absence requested by Korrie Fleming beginning May 1, 2024- through September 1, 2024  
All Board members voted Yes- No- motion carried

**BOE Appoints Substitute Bus Driver**

Upon the recommendation of Supt. Pemrick a motion was made by \_\_\_\_\_, second by \_\_\_\_\_ to appoint Benjamin Parsons as a substitute bus driver effective March 29, 2024.

All Board members voted Yes- No- motion carried

**BOE Appoints Substitute**

Upon the recommendation of Supt. Pemrick, a motion was made by \_\_\_\_\_, second by \_\_\_\_\_ to appoint Chelsea Cypher as a non certified substitute. Ms. Cypher will be compensated \$115.00 per day.  
All Board members voted Yes- No- motion carried