

BOARD OF EDUCATION
ORGANIZATIONAL MEETING

July 6, 2023

7:00 pm School Library

BOARD MEMBERS PRESENT

Jared Whitley
Susan Repko
Bruce Murdock
Codie Aiken
Valerie LeBlanc

OTHERS PRESENT

Supt. Gratto
Danielle Fosella
Matt Curren

BOARD CLERK

Lisa DeZalia

MEETING

CALLLED Meeting was called to order at 7:00 pm by the District Clerk
TO ORDER

OATH OF

NEW BOARD Jared Whitley took oath of office as a Board Member for the
MEMBER 2023-2024 school year

ELECTION A motion was made by Bruce Murdock to nominate Jared Whitley
OF PRESIDENT as President.

Nominations were closed by the District Clerk

All Board members voted Yes- 4 No-0 Abstain 1- (Jared Whitley) motion carried

President Whitley presided over the meeting.

VICE

PRESIDENT A motion was made by Bruce Murdock to elect Susan Repko as vice
president. Nominations were closed.

All Board members voted Yes- 4 No-0 Abstain -1 (Susan Repko) motion carried

OATH
OF
OFFICE

Current Board members Valerie LeBlanc, Susan Repko, Bruce Murdock and
Codie Aiken took the oath of office for the 2023-2024 school year

OATH
OF
OFFICE

Business Manger/District Treasurer Matt Curren took the oath of office for the
2023-2024 school year

BOE A motion was made by Susan Repko, second by Bruce Murdock to
APPROVES approve current policies established by the Board of Education.
POLICY All Board members voted Yes-5 No-0 motion carried.

APPOINT A motion was made by Susan Repko, second by Bruce Murdock to
MENTS Board Appointments:

- A. District Clerk: Lisa DeZalia (\$4930.00)
- B. District Treasurer/ Business Manager: Matt Curren (\$85,000.00)
Interim District Treasurer- Danielle Fosella (through July 31, 2023) \$6771.00
Deputy District Treasurer- Board president (at no additional cost)
- C. School Attorney: Girvin & Ferlazzo, P.C. (\$195.00 per hour except \$220.00 per hour for construction, special education, litigation, and hearings.) Honeywell Law Firm Attorneys at Law (\$210.00 per hour)
- D. School Physician: Hudson Headwaters (\$7364.00)
- E. External Auditor: Telling & Associates, CPA. (\$17,000.00)
- F. Internal Auditor: Frances Mahler (\$1,813.00)
- G. School Tax Collection Tax Collector Danielle Fosella \$5150.00
School Tax Collector Assistant- Pauline Rose \$850.00
- H. Bonding Attorney: Hiscock & Barclay, LLP, depending upon bond expense
- I. Financial Advisor: Bernard Donegan, Inc. (\$185.00 per hour)
- J. Records Retention Officer- Matt Curren (at no additional cost)
- K. AHERA Designee- Dan Grey (at no additional cost)
- L. Attendance Officer- Danielle Rooker (at no additional cost)
- M. Petty Cash Officer of \$100.00- Lisa DeZalia (at no additional cost)
- N. Agents to be Bonded- Treasurer, Dept. Treasurer, Tax Collector, for \$1,000,000.00, Internal Claims Auditor, Extra Classroom Activity Fund Treasurer, Bonded for \$100,000.00.
- O. Approve advanced payment of Petty Cash, utilities, postage and express charges

A motion was made by Bruce Murdock, second by Susan Repko to appoint the following positions for the 2023-2024 school year.

- P. Committee on Special Education (CSE)
 - a. The parents of the student as defined by Federal and State guidelines
 - b. At least one regular education teacher of the student as defined by Federal and State guidelines
 - c. A special education teacher of the child as defined by Federal and State guidelines
 - d. A school psychologist,
 - e. A representative of the school district who is qualified to provide or supervise special education as defined by Federal and State Guidelines: CSE Chairperson or Special Education Director

- f. An additional parent member of a student with a disability as defined by Federal and State guidelines: Peggy Hart & Amy VanGorp
- g. Other persons and the student as defined by Federal and State guidelines.

A motion was made by Bruce Murdock, second by Susan Repko to appoint the following positions for the 2023-2024 school year.

Q. Sub Committee for CSE/CPSE

- a. The parents of the student
- b. One regular education teacher of the student as defined by Federal and State guidelines
- c. The student's special education teacher as defined by Federal and State guidelines
- d. A representative from the school district defined by the Federal and state guidelines: CSE Chairperson or Special Education Director
A school psychologist, whenever a psychological evaluation is reviewed or a change to a program option with a more intensive staff/student ratio, as set fourth in section 200.6(g)(4) of this Part, is considered.
- e. Other persons as defined by Federal and State guidelines

A motion was made by Bruce Murdock, second by Valerie LeBlanc to appoint the following positions for the 2023-2024 school year.

R. Committee for Pre-School Special Education (CSPE)

- a. The parents of the preschool child as defined by Federal and State guidelines
- b. A regular education teacher of the child as defined by Federal and State guidelines
- c. A special education teacher of the child as defined by Federal and State guidelines
- d. A representative of the school district as defined by Federal and State guidelines: CPSE Chairperson or Special Education Director
- e. An additional parent member as defined by Federal and State guidelines:
- f. A representative of the municipality of the preschool child's residence as defined by Federal and State guidelines, Essex County
- g. Other persons defined by the Federal and State guidelines

All Board members voted Yes- 5 No-0 motion carried

A motion was made by Bruce Murdock, second by Susan Repko to appoint the following designations for the 2023-2024 school year.

1. Board Designations

- A. Official Newspaper: Community Sun & Post Star
- B. Official Depositories:

- Glens Falls National Bank
Multi fund checking account inclusive of General Fund, Lunch account,
Federal and Capital funds, Capital Project checking account for the building
project, inclusive of General Fund,
Ollie Lessard, Francis Bohrmann, George Reeves & Gary Clark, Evelyn &
James Gregory and Helen Hickey Keppler Scholarship funds accounts.
Board Meeting Date: Fourth Thursday of each month at 7:00 in the school library.
Exceptions July, November & December meeting to be held the third
Thursday
- C. Mileage Rate – Federal Income Tax Rate
 - D. Signer of all District Checks:
 - a. District Treasurer
 - b. Deputy District Treasurer- (alternate) Board President
 - E. Substitute Attendance Management – Lisa DeZalia \$ 2438
 - F. Number of students to be enrolled through F-1 Visa program- not to
exceed 10 full year students
 - G. Foreign Exchange rate \$2500 Tuition \$7500 Room and Board
 - H. Set Non Resident tuition rate-\$1000.00

All Board members voted Yes- 5 No-0 motion carried

A motion was made by Bruce Murdock, second by Jared Whitley to
approve the following for the 2023-2024 school year.

- 2. Duties assigned to the Superintendent:
 - A. Authorized to submit grants on behalf of the school
 - B. Auditor of Payroll
 - C. Purchasing Agent
 - D. Decides all conference requests
 - E. Decides on requests for building usage
 - a. No fee for building usage except appropriate custodial charges.
 - F. Make budget transfers up to \$1000.00
 - G. Along with District Treasurer, deposit all revenues in a timely
manner in interest bearing accounts.
 - H. Representative to CVES Health Care Consortium-Member of the Board of
Directors at no additional cost
 - I. Lead Evaluator for teachers re: APPR

All Board members voted Yes- 5 No-0 motion carried

A motion was made by Bruce Murdock, second by Susan Repko to appoint Kemm Pemrick as the DASA coordinator, Title IX Officer and the Homeless Liaison for the 2023-2024 school year.

All Board members voted Yes- 5 No-0 motion carried

Board approves committee memberships

Board of Education Assignments (At no additional cost)

- A. School Improvement Team/ Shared Decision Making - Codie Aiken – Susan Repko
- B. Sports Committee- Jared Whitley
- C. Hot Lunch Appeals Officer- Bruce Murdock
- D. NYSSBA Legislative Liaison – Susan Repko
- E. District Audit Committee- All members when necessary
- F. Policy Committee -(2) Susan Repko- Valerie LeBlanc

All duties to be performed at no additional cost to the district.

All Board members voted Yes-5 No-0 motion carried

BOE Upon the recommendation of Supt. Brooks, a motion was made by Susan Repko,
APPROVES second by Bruce Murdock to appoint Jeanette Weber and Kat Kitchen Snide
SUMMER as summer school staff to provide Speech and OT services. They will be
STAFF compensated as per contract.

All Board members voted Yes- 5 No-0 motion carried

ADJOURNMENT A motion was made by Bruce Murdock, second by Susan Repko to adjourn at 7:25 pm.

All Board members voted Yes - 5 No-0 Motion Carried



District Clerk