

**SCHROON LAKE CENTRAL SCHOOL  
BOARD OF EDUCATION MEETING AGENDA  
SCHOOL LIBRARY  
THURSDAY FEBRUARY 17, 2022 7:00 PM**

- I. Call the meeting to order
- II. Pledge of Allegiance
- III. Approval of the Minutes of the Board Meetings
  - A. January 27, 2022
- IV. Public Participation
- V. Financial Reports
  - A. Treasurer's Report
  - B. Approval of Warrants #8
  - C. Extra-Curricular Report
- VI. Superintendent's Report
  - A. Student Council Updates
  - B. Annie Jr. March 25 and March 26
  - C. Friday Night Movies
- VII. Board Discussion and Action Items
  - A. Approve CSE/CPSE/504 recommendations
  - B. Accept retirement letter from Sharon Kelly
  - C. Appoint non certified substitute
  - D. Appoint Musical choreographer
  - E. Approval of Support Staff Supervisors Contract 2022-2024
  - F. Reading Teacher appointment
  - G. Bus Driver Appointment
- VIII. Policy review –First read
  - 0000-0370
  - 1050-1440
  - 5152. revision
- IX. Budget Workshop Session
- XI. Public Participation
- XII. Executive Session (if needed and called)
- XIII. Adjournment

SCHROON LAKE CENTRAL SCHOOL DISTRICT  
BOARD OF EDUCATION  
REGULAR MEETING  
LIBRARY  
January 27, 2022

III - A  
P3 - 188  
DRAFT

BOARD MEMBERS PRESENT:

Susan Repko  
Bruce Murdock  
Codie Aiken  
Kevin Kelly  
Jared Whitley

BOARD CLERK  
Lisa DeZalia

OTHERS PRESENT:

Supt. Gratto                      Wendy Sargent  
Danielle Fosella                Laura Corey  
Tamara Belanger                Shelbie Rice  
Dr. Lori Strong                  Brianna Barrett  
Michele Crandall                Natalie Loiselle  
Melissa Whitley                 Sarah Behm  
Beth Wisser                        Jeanette Weber  
Marylou Shaughnessy

MEETING  
TO ORDER

President Jared Whitley called the meeting to order at 7:00 pm

Those present pledged allegiance to the flag.

PREVIOUS  
MINUTES

A motion was made by Bruce Murdock, second by Susan Repko to approve the minutes of December 15, 2021 as presented. All Board Members voted Yes-5 No- 0 motion carried.

PUBLIC  
PARTICIPATION

There were no concerns at this time

RTI @  
SLCS  
PRESENTATION

Mr. Gratto reported that the district was awarded a grant and chose to evaluate our RtI program at SLCS. Dr. Lori Strong was hired as a consultant and was here to give the Board a brief update. She began by explaining the RtI process. She explained the three tier process and pointed out that this is not an option, this is program required by the government. Tier one- is core classroom instruction, Tier two is Intervention for an additional thirty minutes and Tier Three is Intensive Intervention. Once these protocols have been followed and the student is not making the expected gains, they are referred to the Committee on Special Education. Mr. Gratto thanked Mrs. Strong for her time and for making the presentation this evening.

CERTIFICATION  
OF WARRANT

A motion was made by Bruce Murdock, second by Codie Aiken to approve Warrant #6 dated 12/12/21 as presented. All Board Members voted Yes- 5 No-0 motion carried

- CERTIFICATION OF WARRANT** A motion was made by Susan Repko, second by Kevin Kelly to approve Warrant #7 dated 1/14/22 as presented.  
All Board Members voted Yes- 5 No-0 motion carried
- TREASURER'S REPORT** A motion was made by Susan Repko, second by Bruce Murdock to accept the Treasurer's Report for October dated 1/24/22 as presented.  
All Board Members voted Yes-5 No- 0 motion carried.
- EXTRA CURRICULAR REPORT** A motion was made by Kevin Kelly, second by Bruce Murdock to accept the Extra Curricular Report dated 12/31/21.  
All Board members voted Yes-5 No-0 motion carried.
- SUPT REPORT** Supt. Gratto reported that COVID numbers have decreased and are low at this time. He appreciates the efforts of those following the protocols that have been put in place. The mask mandate remains in effect and test kits are available for all staff and students. A Career and Job Fair has been scheduled for April 27<sup>th</sup>, more information will be available soon. A 6<sup>th</sup> grade Drama Enrichment Class has been added to the second semester schedule. The syllabus was shared with the board members.
- CSE RECS** A motion was made by Bruce Murdock, second by Codie Aiken to approve the CSE recommendations for 40223,10572, 10052, 201402, 10767, 20116, 10496, 40166, 40169,40184, 201211 as presented.  
All Board members voted Yes- 5 No-0 motion carried
- 2022-2023 SCHOOL CALENDAR** A motion was made by Bruce Murdock, second by Codie Aiken to approve the 2022-2023 school calendar as presented.  
All Board members voted Yes- 5 No-0 motion carried
- SENIOR TRIP APPROVED** A motion was made by Codie Aiken, second by Susan Repko to approve the senior trip for the class of 2022. The four day, three night trip was presented by Shelbie Rice and Brianna Barrett. The trip will include a visit to Ocean City, MD, a dinner cruise, admission to theme parks and a stop at Assateague Island.  
All Board members voted Yes- 5 No-0 motion carried.
- BASEBALL SOFTBALL MERGER** A motion was made by Susan Repko, second by Codie Aiken to approve the 2022 baseball/ softball merger with Bolton. Without the merger neither school district would be able to field teams.  
All Board members voted Yes- 5 No-0 motion carried

**CRANDALL  
APPOINTMENT**

WHEREAS, at its meeting of May 3, 2018, the Board of Education appointed Michele Crandall to the full-time position of "School Psychologist/CPSE/CSE Chairperson" for the period July 1, 2018 through June 30, 2021; and

WHEREAS, the Board's 2018 appointment of Ms. Crandall did not specify either the tenure area(s) to which she was being appointed or that the appointment was a probationary appointment as required by law and regulations; and

WHEREAS, the Board of Education desires to retroactively correct its appointment of Ms. Crandall to clarify that her appointment was to an authorized tenure area; and

WHEREAS, the Board of Education desires to prospectively appoint Ms. Crandall to a full-time interdisciplinary position in which she will split her time equally between the pupil personnel service position of School Psychologist and the administrative position of Director of Special Education/CPSE/CSE Chairperson;

NOW, THEREFORE, BE IT RESOLVED that

Michele Crandall, who holds professional certification in the area of School Psychologist, is hereby granted a probationary appointment in the tenure area of School Psychologist. This appointment is expressly made retroactive to July 1, 2018, and Ms. Crandall's four-year probationary appointment will terminate on June 30, 2022.

BE IT FURTHER RESOLVED that

Michele Crandall, who holds initial certification in the area of School District Leader, is hereby granted a probationary appointment in the administrative tenure area of Director of Special Education. This appointment is for the four-year period commencing on July 1, 2021, and ending on June 30, 2025.

BE IT FURTHER RESOLVED that

The written employment agreement between the Board of Education and Michele Crandall setting forth the terms of Ms. Crandall's compensation and benefits for the 2021-2022 school year is hereby approved.

Motion was made by Susan Repko, second by Bruce Murdock to approve the above resolution.

All Board members voted Yes- 5 No-0 motion carried.

**DUNKLEY** Upon the recommendation of Supt. Gratto, a motion was made by Bruce  
**RETIREMENT** Murdock, second by Kevin Kelly to regretfully approve the retirement of Julie Dunkley, effective June 30, 2022. President Whitley thanked her for her 32 years of service to the district.

All Board members voted Yes -5 No-0 motion carried

**JONES** Upon the recommendation of Supt. Gratto, a motion was made by Susan  
**RESIGNATION** Repko, second by Codie Aiken to approve the resignation letter of Diane Jones effective March 4, 2022. President Whitey thanked her for her service to the district.

All Board members voted Yes- 5 No-0 motion carried

**VOLUNTEER DRIVER APPROVED** Upon the recommendation of Supt. Gratto, a motion was made by Kevin Kelly, second by Bruce Murdock to appoint Phil Armstrong as a volunteer driver for the 2021-2022 school year.  
All Board members voted Yes- 5 No-0 motion carried

**SCENERY DESIGN** Upon the recommendation of Supt. Gratto, a motion was made by Bruce Murdock, second by Codie Aiken to appoint Mary Gereau as the scenery designer for the spring musical. Ms. Gereau will be compensated \$928.00 as negotiated in the SLTA contract.  
All Board members voted Yes- 5 No-0 motion carried

**SUB APPOINTED** Upon the recommendation of Supt. Gratto, a motion was made by Kevin Kelly, second by Susan Repko to appoint Travis Dick as a non certified substitute teacher and a substitute cleaner. This position is contingent on the clearance of NYSED Fingerprints.  
All Board members voted Yes- 5 No-0 motion carried.

**SALE OF HOBART MIXER** A motion was made by Susan Repko, second by Codie Aiken to approve the sale of the Hobart mixer to Dottie Volpe in the amount of \$800.00.  
All Board members voted Yes- 5 No-0 motion carried

**FUEL TANK BID** Mari Cecil of Bernier and Carr joined the meeting by ZOOM and went over the bids for the fuel tank replacement. Five bids were received and the bid was awarded to Reale construction in the amount of \$277,000 with contingency of \$17,000 and incidentals in the amount of \$74,000 for a total amount of \$368,000.  
Motion was made by Bruce Murdock, second by Susan Repko to award the bid to Reale Construction.  
All Board members voted Yes- 5 No-0 motion carried

**ATLANTIC TESTING LAB** A motion was made by Kevin Kelly, second by Bruce Murdock to approve the environmental monitoring services of Atlantic Testing Laboratories. Services will not exceed \$8556.00 as presented in the proposal.  
All Board members voted Yes- 5 No-0 motion carried

The goal to complete the fuel tank replacement is over the summer and not to impact school. Any unused funds from the project will be returned to the Repair Reserve.

**DRAFT  
BUDGET  
PRESENTED**

The first draft of the 2022-2023 budget was presented to the BOE members. Preliminary numbers have been used as the district awaits more definite numbers from the state. The preliminary tax cap has been calculated as 2.28% percent this year. This is an estimated increase of roughly \$154,293.00  
Health care, special education costs, equipment, BOCES costs and unpredictable State Aid numbers are still unknowns at this time. Schroon Lake still remains one of the lowest property tax rates in the northern BOCES.

**PUBLIC  
PARTICIPATION**

Wendy Sargent reported on the Spring Musical. They are well on their way to the production of Annie. Last year Covid made it impossible to finish the production even though they were so close to the performance date. A great deal of money had been spent on the production, however with out the performances they were not able to recoup any of what was spent. They are hoping for a great turnout at the musical to replenish the Drama Club's funds. Mrs. Sargent would like to have a sponsorship campaign among the community to keep the Drama Club in the position to continue to produce great shows. Mrs. Repko stated that there might be some grant money available to help the Drama Club. She will meet with Mrs, Sargent to discuss this opportunity.

**EXECUTIVE  
SESSION**

A motion was made by Bruce Murdock, second by Susan Repko to go into executive session at 8:25 PM for the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person.  
All Board members Voted Yes- 5 No-0 Motion carried

**EXECUTIVE  
SESSION**

A motion was made by Codie Aiken, second by Susan Repko to move out of executive session at 9:41 pm. No action taken  
All Board members voted Yes -5 No-0 Motion Carried

**ADJOURNMENT**

A motion was made by Codie Aiken, second by Bruce Murdock to adjourn at 9:42 pm.  
All Board members voted Yes - 5 No-0 Motion Carried

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District Clerk

### **RETIREMENT LETTER**

Upon the recommendation of Supt. Gratto, a motion was made by \_\_\_\_\_, second by \_\_\_\_\_ to regretfully accept the retirement letter of Sharon Kelly as school nurse effective August 31, 2022.

All Board members voted Yes- No- motion carried

### **SUBSTITUTE APPOINTMENTS**

Upon the recommendation of Supt. Gratto, a motion was made by \_\_\_\_\_, second by \_\_\_\_\_ to appoint Jacob Dunkley as a non certified substitute teacher. Mr. Dunkley will be compensated \$100.00 per day during the 2021-2022 school year. This position is contingent upon clearance of NYSED fingerprints.

All Board members voted Yes- No- motion carried

### **MUSICAL CHOREGRAPHER**

Upon the recommendation of Supt. Gratto, a motion was made by \_\_\_\_\_, second by \_\_\_\_\_ to appoint Emily Kilcullen as the choreographer for the spring musical. Ms. Kilcullen will be compensated \$412. 00. This position is contingent upon clearance of NYSED fingerprints.

All Board members voted Yes- No- motion carried

### **CONTRACT APPROVED**

Upon the recommendation of Supt Gratto, a motion was made by \_\_\_\_\_, second by \_\_\_\_\_ to approve the Support Staff Supervisors Contract effective June 1, 2022- June 30, 2024.

All Board members voted Yes- No- motion carried

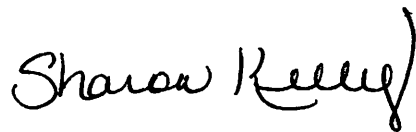
February 14, 2022

Dear Mr. Gratto and Board of Education members,

I'm writing to inform you of my intention to retire on August 31, 2022, and to maintain my current health insurance per contract Article VII: E.

It was my desire to be the school nurse at my alma mater since I was in first grade, and I'm thankful to have had the opportunity to serve in that role for 15 years. As I pursue other nursing endeavors, I will fondly remember my time at Schroon Lake Central School.

Respectfully submitted,

A handwritten signature in black ink that reads "Sharon Kelly". The signature is written in a cursive style with a large initial 'S' and a long, sweeping underline.

Sharon Kelly, RN



January 27, 2022

Board of Education  
Schroon Lake Central School  
1125 Main Street  
Schroon Lake, NY 12853

Dear Members of the Board,

I am interested in being appointed to the position of Choreographer for your Drama Club spring musical, "Annie Jr."

I am currently a dance instructor at the Body Barre Dance Center in Queensbury and have a lifelong love of dance and musical theatre. I have been taking dance classes for my entire life and grew to love dance more and more as I got older. I have been involved in all of the musicals at North Warren Central School throughout my years there. I have choreographed several dances for our recitals during my time as a member of the Guiding Steps North Dance Company throughout high school. I have also been on the executive board of the dance ensemble at Gettysburg College. This position involved choreographing many of the dances for our showcases each semester. In addition to my love of dance and musical theater, I have always loved working with children. I am currently working as a one-on-one instructor remotely teaching both math and coding to children ranging from 8 years old to 13 years old. I am excited to combine my passion for dance and musical theatre with my love for working with children.

Thank you for your consideration and I am excited to work with your students and everyone involved with your show.

Sincerely,  
Emily Kilcullen  
(518)338-6960  
116 Hayesburg Rd. Brant Lake, NY 12815

### **LONG TERM READING POSITION**

Upon the recommendation of Supt. Gratto, a motion was made by \_\_\_\_\_, second by \_\_\_\_\_ to appoint Korri Fleming as a long term temporary substitute reading teacher to fill a medical leave. This appointment is effective from February 28, 2022 through June 24, 2022. Ms. Fleming will be compensated the prorated amount of the step 10 Masters salary \$64, 830.00

All Board members voted Yes- No- motion carried

### **READING TEACHER APPOINTMENTS**

Upon the recommendation of Supt. Gratto, a motion was made by \_\_\_\_\_, second by \_\_\_\_\_ to appoint Brianna Gilman as a 1.0 reading teacher effective September 6, 2022. Ms. Gilman will be compensated step 10 Masters salary of \$64, 830.00. She will be placed on a tenure track in the area of Reading to begin September 6, 2022 and end on June 30, 2025.

All Board members voted Yes- No- motion carried

### **BUS DRIVER APPOINTED**

Upon the recommendation of Supt. Gratto, a motion was made by \_\_\_\_\_, second by \_\_\_\_\_ to appoint Richard Dumolin as a full time bus driver effective February 28, 2022. Mr. Dumolin will be compensated \$18.51 per hour. This position carries a six month probation beginning on February 28, 2022 and ending on October 28, 2022.

All Board members voted Yes- No motion carried