SCHROON LAKE CENTRAL SCHOOL BOARD OF EDUCATION MEETING AGENDA SCHOOL AUDITORIUM THURSDAY FEBRUARY 27, 2020 7:00 PM

	A. January 23, 2020
IV.	Public Participation
V.	Financial Reports A. Treasurer's Report B. Approval of Warrants #7 C. Extra-Curricular Report
VI.	Superintendent's Report A. 2020-2021 Calendar B. CVES Nomination C. Legal Notice/ BOE Petitions
VII.	Board Discussion and Action Items A. Approve CSE/CPSE/504 recommendations B. Appoint non certified substitutes

C. Accept retirement letter (Gero)

E. Accept retirement letter (Schilling)

J. Appoint Girls Modified Softball coach K. Appoint Boys Modified Baseball assistant

D. Accept driver resignation

F. Appoint Head Custodian G. Appoint substitute nurse H. Appoint sub driver

I. Appoint tennis co-coaches

Approval of the Minutes of the Board Meetings

- VIII. Budget Workshop Session
 - A. Budget Draft
 - B. Budget Discussions
- XI. Public Participation
- XII. Executive Session (if needed and called)
- XIII. Adjournment

I.

II.

III.

Call the meeting to order

Pledge of Allegiance

Pg.46

BRAFT

SCHROON LAKE CENTRAL SCHOOL DISTRICT **BOARD OF EDUCATION REGULAR & BUDGET MEETING**

School Auditorium January 23, 2020

BOARD MEMBERS PRESENT:

OTHERS PRESENT:

Robert Claus Eric Welch Bruce Murdock Susan Repko Kevin Kelly

Supt. Gratto Danielle Fosella Tamara Belanger

Natalie Loiselle

Beth Root

Christoph Koenig Christian Gratto Lee Silvernail Matt Curren

Eden Koenig

BOARD CLERK Lisa DeZalia

MEETING TO ORDER President Bruce Murdock called the meeting to order at 7:00 pm

Those present pledged allegiance to the flag.

PREVIOUS **MINUTES**

A motion was made by Robert Claus, second by Susan Repko to approve the minutes of December 19, 2019 as presented. All Board Members voted Yes-5 No-0 motion carried.

PUBLIC PARTICIPATION

On behalf of the Student Council, Christian Gratto reported that the student council wellness committee is still researching the idea of a vending machine for student use after school hours. The committee for dress code review has been finalized and will be meeting soon. A pep rally will be scheduled for February 5th in support of senior send off Ms. Loiselle spoke on behalf of the teachers association as they were unable to attend the recent Board retreat.

OF WARRANT

CERTIFICATION A motion was made by Eric Welch, second by Kevin Kelly to approve Warrant #6 dated 1/3/20 as presented. All Board Members voted Yes- 5 No-0 motion carried

TREASURER'S REPORT

A motion was made by Susan Repko, second by Robert Claus to accept the Treasurer's Report for December dated 01/7/20 as

presented.

All Board Members voted Yes-5 No-0 motion carried.

Mr. Murdock acknowledged the budget status/

EXTRA CURRICULAR REPORT A motion was made by Eric Welch, second by Kevin Kelly to accept the Extra Curricular Report dated 12/31/19. All Board members voted Yes- 5 No-0 motion carried.

SUPT REPORT Supt. Gratto gave a report on the recent Board retreat. He thanked the members for their input and the Board took the information to create next years proposed goals. Goals included continuing to enhance school security, enhance diversity, support programs to improve the mental and physical well being of the school community, develop exposure to career and employment opportunities. Mr. Murdock stated that he felt the retreat was a huge success and everyone was there for the same reason and that was to make the school better.

BOE ADOPTS GOALS A motion was made by Robert Claus, second by Eric Welch to approve the proposed district goals for the 2020-2021 school year as presented. All Board members voted Yes- 5 No-0 motion carried

BOE SETS EXCHANGE TUITION

RATE

A motion was made Eric Welch, second by Robert Claus to raise the foreign exchange tuition to \$5000 for tuition and \$5000 for room and board for the 2020-2021 school year.

All Board members voted Yes- 5 No-0 motion carried

BOE APPROVES CSE/504 RECS A motion was made by Susan Repko, second by Robert Claus to approve the 504 recommendations as presented for #10780, 10783 &10781 All Board members voted Yes 5- No-0 motion carried

BOE Upon the recommendation of Supt. Gratto, a motion was made by

ACCEPTS Robert Claus, second by Kevin Kelly to regretfully accept the resignation of

RESIGNATION Cookie Barker effective June 30, 2020

All Board members voted Yes-5 No-0 motion carried

A motion was made by Susan Repko, second by Robert Claus to approve the maternity leave request of Megan DeZalia. Leave will begin on or around February 14th and she will return in May of 2020.

LEAVE

All Board members voted Yes- 5 No-0 motion carried

pg. 48

BOE APPOINTS SUBS Upon the recommendation of Supt. Gratto, a motion was made by Susan Repko, second by Kevin Kelly to appoint Nicole Huasta as a substitute bus driver. Ms. Huasta will be compensated \$18.00 per day

and must meet all the necessary requirements.

All Board members voted Yes- 5 No-0 motion carried

DRAFT BUDGET PRESENTED The first draft of the 2020-2021 budget was presented to the BOE members. Preliminary numbers have been used as the district awaits more definite numbers from the state. The preliminary tax cap has been calculated as 1.28% percent this year. This is an estimated increase of roughly \$83,157.00 State aid should increase by \$2154. Health care and special education are the two areas with the highest increase. Schroon Lake still remains one of the lowest property tax rates in the northern BOCES. Deficit spending was discussed as well as how much fund balance should be used. At the next budget meeting a list of cost savings will be discussed.

PUBLIC PARTICIPATION

Christoph Koenig suggested that grant writing could be helpful to secure funds for the district. There may be federal dollars to help with the special education increase

ADJOURNMENT A motion was made by Robert Claus, second by Susan Repko to adjourn at 8:05 pm.

All Board members voted Yes – 5 No-0 Motion Carried

District Clerk

2020-2021 School Calendar

Schroon Lake Dates <u>underlined</u> school is in session. Opening day for Staff is Sept. 2

Central School

Dates blocked school is not in session. Opening day for Students is Sept. 8.

Dates **boxed** are Conference Days - Teacher meeting - no school for students.

Dates OHalf Day Early Release

September 2020	October 2020	November 2020	December 2020
S M T W T F S	S M T W T F S	SMTWTFS	SMTWTFS
1 2 3 4 5	<u>1</u> <u>2</u> <u>3</u>	1 2 3 4 5 6 7	<u>1</u> <u>2</u> <u>3</u> <u>4</u> 5
6 <u>8 9 10 11 12</u>	4 <u>5 6 7 8 9</u> 10	8 9 <u>10 12 13</u> 14	6 <u>7 8 9 10 11 12</u>
13 <u>14</u> <u>15</u> <u>16</u> <u>17</u> <u>18</u> 19	11 12 <u>13 14 15 16</u> 17	15 <u>16</u> <u>17</u> <u>18</u> <u>19</u> <u>20</u> 21	13 <u>14 15 16 17 18 19</u>
20 21 22 23 24 25 26	18 <u>19 20</u> <u>21 22</u> <u>23</u> 24	22 23 24 25 26 27 28	20 21 22 23 24 25 26
27 <u>28</u> <u>29</u> <u>30</u>	25 <u>26</u> <u>27</u> <u>28</u> <u>29</u> <u>30</u> 31	29 <u>30</u>	27 28 29 30 31
January 2021	February 2021	March 2021	April 2021
S MTW TFS	S M T W T F S	S M T W T F S	SMTWTFS
1 2	<u>1</u> <u>2</u> <u>3</u> <u>4</u> <u>5</u> 6	<u>1</u> <u>2</u> <u>3</u> <u>4</u> <u>5</u> <u>6</u>	1 2 3
3 <u>4</u> <u>5</u> <u>6</u> <u>7</u> <u>8</u> 9	7 <u>8 9 10 11 12</u> 13	7 <u>8 9 10 11 12</u> 13	4 5 6 7 8 9 10
10 <u>11</u> <u>12</u> <u>13</u> <u>14</u> <u>15</u> 16	14 15 16 17 18 19 20	14 <u>15 16</u> <u>17</u> <u>18</u> <u>19</u> 20	11 <u>12 13 14 15 16</u> 17
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24 <u>25 26 27 28 29</u> 30	28	28 <u>29</u> <u>30</u> <u>31</u>	25 <u>26 27 28</u> <u>29 30</u>
31			

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2	<u>3</u>	<u>4</u>	<u>5</u>	<u>6</u>	<u>_7</u>	8	6	7	8	9	<u>10</u>	<u>11</u>	12
9	<u>10</u>	<u>11</u>	<u>12</u>	<u>13</u>	<u>14</u>	15	13	<u>14</u>	<u>15</u>	<u>16</u>	<u>17</u>	<u>18</u>	19
16	<u>17</u>	<u>18</u>	<u>19</u>	<u>20</u>	<u>21</u>	22	20	<u>21</u>	<u>22</u>	<u>23</u>	<u>24</u>	<u>25</u>	26
23	<u>24</u>	<u>25</u>	<u>26</u>	<u>27</u>	<u>28</u>	29	27	28	29	30			
30	31												

5 week report	October 9th		
End of first quarter	November 13th		
15 week report	December 18th		
End of second quarter	January 29th		
25 week report	March 12th		
End of third quarter	April 16th		
35 week report	May 21st		
End of fourth quarter HS	June 15th		

School Phone # 518-532-7164 Fax 518-532-0284

	Important Dates
Sept. 7	Labor Day
Sept. 2,3	Superintendent's Conference Day
Oct. 12	Columbus Day
Nov. 11	Veteran's Day Celebrated
Nov. 23Paren	nt conference 8-10am 3PM-7:30 pm
Nov.24-27	Thanksgiving Recess
Dec.23-Jan 1	Christmas Recess
Jan. 18	Rev. Martin Luther King Jr. Day
Feb. 15 - 19	President's day & Winter break
	Spring Recess
	Memorial Day Observance
	Last Day of School

	Summary of	of School Day	
September	19	February	15
October	21	March	23
November	16	April	16
December	16	May	20
January	19	June	19
σ	T	otal 184	

Unused Emergency days to give back Most likely to least likely 4. May 28nd 3. April 12 th, 2. June 1st, 1 April 13th.

Champlain Valley EDUCATIONAL SERVICES

CENTRAL ADMINISTRATION

518-561-0100

District Office Management Services Business Office

Employee Services

FAX 518-562-1471

FAX 518-561-9382 FAX 518-324-6612

CVES MISSION

Champlain Valley Educational Services empowers students, schools and communities by providing exemplary education, training, support and shared services.

MEMORANDUM

TO:

Chief School Officers

P.O. Box 455, Plattsburgh, NY 12901 www.cves.org

FR:

Dr. Mark C. Davey

District Superintendent

DA:

February 3, 2020

RE: Educational Law Requirements for Component Boards of Education Pertaining to The Election of CVES Board of Cooperative Educational Services Members and Voting on the Administrative Budget

- 1. As a result of expiring Board Member terms and districts not currently represented on the CVES Board, the following component districts may nominate Board candidates: **Beekmantown Central, Keene Central, Moriah Central, Plattsburgh City, Schroon Lake Central, and Willsboro Central School Districts.** Candidates from these school communities may be nominated <u>ONLY</u> by the districts listed above. There is no limit to the number of candidates nominated from these districts to run for the five (5) seats on the CVES Board of Cooperative Educational Services: four (4) seats due to expire on June 30, 2020; and one (1) seat for an unexpired term of office from April 24, 2020 to June 30, 2022.*
- 2. <u>Board approved resolutions</u> nominating candidates from the six (6) school communities are due to the CVES District Clerk, Meaghan Rabideau, in writing, by March 24, 2020.
- 3. Copies of the Champlain Valley Educational Services administrative, capital and program budgets will be mailed to all component Board of Education Members by March 27, 2020. The Annual Meeting, where the explanation of Champlain Valley Educational Services budgets (administrative, capital, and program) will be given, is scheduled for April 8, 2020, at the Instructional Services Center in Plattsburgh, at 7:30 p.m.
- 4. The ballots for the election of the Champlain Valley Educational Services Board Members, and a sample resolution for voting on the administrative budget, will be mailed to the component districts no later than April 8, 2020.
- 5. There are five vacancies on the Board of Cooperative Educational Services to be filled at the **annual election held on April 23, 2020**. Four (4) Board Member positions will be for a three-year term of office from July 1, 2020 to June 30, 2023, and one (1) Board Member position will be for an unexpired term of office from April 24, 2020 to June 30, 2022. **That same day, all component districts may vote on the administrative budget.**

It is my recommendation that every component school district hold their April meeting on this date, if possible. If you are accustomed to one meeting a month, this will avoid having two meetings in that month, and if you have more than one a month, this date could be one of the dates. Please make every effort to meet on April 23rd.

- 6. A component Board of Education may not cast more than one vote for any candidate. A component Board may not cast any more votes than the number of seats open.
- 7. In the event of a tie, a run-off election will be held twenty days from the initial vote.
- 8. Each component Board of Education may vote to either accept the administrative budget or reject the administrative budget.
- 9. The results of the Champlain Valley Educational Services Board election and the vote on the administrative budget shall be emailed/faxed and mailed to the District Clerk on <u>April 24, 2020</u>.
- 10. If you have any questions regarding the Champlain Valley Educational Services Board election process and the vote on the administrative budget, please call me.

Important Dates

March 24, 2020	Board Approved Resolutions Nominating Candidates from the <u>Six</u> School Communities are due to CVES District Clerk
March 27, 2020	CVES Program & Administrative Budgets Mailed to Component Board of Education Members
April 8, 2020	Ballots for the Election of CVES Board of Cooperative Educational Services Members and a Sample Resolution for Voting on the Administrative Budget will be Mailed to Component Districts
April 8, 2020	CVES Annual Meeting – Instructional Services Center, Plattsburgh – 7:30 p.m.
April 23, 2020	Date Whereby Component Schools' Boards of Education Vote on Slate of Candidates Running for the <u>Five</u> Open Seats on the CVES Board of Cooperative Educational Services and the Administrative Budget
April 24, 2020	Results of Election and Vote Must Be Mailed to CVES District Clerk

Reference: McKinney's Consolidated Laws of New York Annotated - Book 16 Education Law §1950 (2-a)(b)

^{*} No nomination of a person to be elected to a Board of Cooperative Educational Services from a component district which currently has a resident serving on such board shall be accepted unless such member's office is to expire at the end of the current year, unless the size of such board exceeds the number of component school districts, or unless an unrepresented district declines to make a nomination. For purposes of this subdivision, any such person or board member nominated by a special act school district, central high school district or any district which is a component of a central high school district, shall be deemed a resident of the district that nominated him or her only.

Notice of Annual Meeting, Election and Budget Vote Schroon Lake Central School District, Town of Schroon, County of Essex, New York

NOTICE IS HEREBY GIVEN that a public hearing of the qualified voters of the Schroon Lake Central School District, Essex County, Schroon Lake, New York will be held in the Schroon Lake Central School Auditorium on May 12, 2020 at 7:00 pm for the presentation of the budget. The budget will be available for review beginning on April 28, 2020 in the Schroon Lake Central School Office between the hours of 9:00 am and 4:00 pm daily excluding Saturdays, Sundays and holidays. NOTICE IS HEREBY GIVEN that the annual meeting of the qualified voters of the Schroon Lake Central School District of the Town of Schroon, Essex County, New York will be held at the Schroon Lake Central School district on Tuesday May 19, 2020 between the hours of 12 Noon and 8:00 pm, or until those present at that time have voted, at which time the polls will be open to vote by paper ballot upon the following items:

- 1. To adopt the annual budget of the School District for the fiscal year 2020-2021 and to authorize the requisite portion thereof to be raised by taxation on the taxable property of the District.
- 2. To elect one member of the Board of Education for three year terms commencing

- July 1, 2020 and expiring on June 30, 2023 to succeed Eric Welch whose term expires June 30, 2020
- 3. To elect one member of the Board to a one year seat to fulfill the term expiring June 30, 2021
- 4. To vote on any other propositions which will be placed on the ballot, which relates to school business at Schroon Lake Central School.

 FURTHER NOTICE IS HEREBY BEING GIVEN that petitions nominating candidates for the office of member of the Board of Education must be filed with the Clerk of the said school district, not later than April 20, 2020 by 5:00 pm. Each petition must be signed by at least twenty-five qualified voters and state the name and residence of the candidate and the vacancy for which the petition is being submitted.

NOTICE IS HEREBY GIVEN THAT absentee ballots are available for qualified voters, who on the day of the Budget Vote will be absent from the Schroon Lake Central School District because of studies, occupation, duties, business, illness, vacation, physical disability, or confined to a hospital or jail. Application for an absentee ballot must be received by the District Clerk at least seven (7) days before the Budget Vote so the ballot can be mailed. A list of those persons

to whom absentee ballots have been issued will be posted for inspection in the school office five (5) days before the vote. An absentee ballot must reach the office of the District Clerk at the Schroon Lake Central School not later than 5:00 pm on the day of the Budget Vote.

FURTHER NOTICE IS HEREBY GIVEN, that the qualified voters of the School District shall be entitled to vote at the said budget vote. A qualified voter is one who is: 1. A citizen of the United States. 2. Eighteen years of age or older. 3. A resident within the District for a period of thirty (30) days next preceding the Budget Vote. The School District may require all persons offering to vote at the Budget Vote to provide one form of proof of residency pursuant to Education Law #20018-c. Such form may include a drivers license, a non driver identification card, a utility bill, or a voter registration card. Upon offer of proof of residency, the School District may also require all persons to provide their signature, printed name and address.

NOTICE IS HEREBY BEING GIVEN that the School District Clerk is hereby authorized to amend the notice of the District Meeting and Budget from time to time as, in her discretion, such amendment might be required.

Dated March 31, 2020

District Clerk: Lisa DeZalia

Board of Education President: Bruce Murdock

Schroon Lake Central School District

Town of Schroon, County of Essex, New York

Dates of publication notice: 3/31, 4/13, 4/27 5/11

PETITION FOR NOMINATION OF A CANDIDATE FOR A MEMBER OF A BOARD OF EDUCATION AS REQURIED BY SECTION 2018 OF THE EDUCATION LAW

FOR A THREE YEAR TERM

TO THE CLERK OF SCHROON LAKE CENTRAL SCHOOL DISTRICT

We, the undersigned, do hereby state that we are fully qualified voters of the SCHROON LAKE CENTRAL SCHOOL

DISTRICT and we hereby nominate the following named person as a candidate for

Member of the Board of Education of SCHROON LAKE CENTRAL SCHOOL DISTRICT for the term of

07/01/2020-06/30/23

	Name of Candidate:	Residence of Candidate:
	SIGNATURE:	RESIDENCE:
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 25.	——————————————————————————————————————	

BOE NOMINATION

A motion was made by	·	, second by
to nominate	Bruce Murdoc	k as a Board candidate for the
CVES Board of Cooperative Educa 2020.	itional Services	Election to be held on April 23,
All Board members voted Yes	No	motion carried
ВОЕ	E APPOINTME	ENTS
Upon the recommendation of Supsecond by teacher substitute, teachers aide will be compensated as per the neupon the clearance of NYS fingers	to appoint Hop , clerical and ca egotiated contr	e Trimble as a non certified afeteria substitute. Ms. Trimble
All Board members voted Yes-	No-	motion carried
Upon the recommendation of Supsecond by teacher substitute, teachers aide will be compensated as per the neupon the clearance of NYS fingers	to appoint Just, clerical and caegotiated controlints.	in Kirchberger as a non certified afeteria substitute. Mr. Trimble ract. This position is contingent
All Board members voted Yes-	No-	motion carried

BOE ACCEPTS LETTERS

Upon the recommendation of Su	apt. Gratto, a motion	was made by
	ond by	_to regretfully
accept the retirement letter of C August 31, 2020.		
All Board members voted Yes-	No- motion carried	
Upon the recommendation of Su	upt Gratto, a motion v to accept the resig	•
Darrell Clark as bus driver effect on in the capacity of driver subst	•	•
All Board members voted Yes-	No- motion carried	1

Febuary 3, 2020

Dear Mr. Gratto

Please accept this letter as my notification of retirement to be effective August 31, 2020. Which will be my last day.

Upon retirement, I understand I am entitled to be paid as a lump sum benefit of my accumulated sick time. This is stated in the support staff contract, article VI- Retirement Benefit 8.1.

Finally, I want to express how greateful I am to have worked at Schroon Lake Central for twenty-nine years. There have been many changes over the years. Schroon Lake School will always hold a special place in my heart.

Sincerly,

Christine dows

Authority 2, 2020 Sees Not Gretio

Places society is the letter as may notification of retired and to be broken. August 14, 2020.

Viscal will be any less day.

Upon collegacyth anderspend Lem collider o bepaid as a banp some be will of may

I mally a space they produce they produced by the seward of a School Mills of the seward of the School will always been come of the seward of

VI.



Q in:trash

 \times

Compose

Drafts

56

+

BOE stuff

Less

Important

Chats

Scheduled

All Mail

Spam 29

Trash

Categories

Manage labels



Michael Pockett
Did you find the posts?

Delete forever

Fwd: driving position

Trash x

Fosella, Danielle

to me

----- Forwarded message ------

From: Darrell Clark <pri>primepropertymanagersny@gmail.com

Date: Thu, Feb 13, 2020 at 8:58 AM

Subject: driving position

To: <dfosella@slwildcats.org>, <bdezalia@slwildcats.org>, <sgratto@slwildcats.org>

Good Morning..

At this time I would like to inform you that I will be stepping down from my full time bus driver position. I have other I am happy to stay on in the capacity of a substitute if you would like and can help out when I am able.

Thank you for your understanding, I have enjoyed the time we have worked together. My last full time day will be I

march 5,2020

Darrell Clark Schroon Lake, NY 518-222-6089 TO: Mr. Gratto Superintendent

BOE Members: Bruce Murdock, Robert Claus, Kevin Kelly, Eric Welch and Susan

Repko

Re: Retirement

After 43 years in education, nearly half of them here at Schroon Lake Central School, I am submitting my letter of retirement effective June 30, 2020.

I am very grateful and appreciative for the opportunity I had to be a part of the Schroon Lake school community.

Sincerely, Petera Schilling

BOE RECOMMENDATIONS

Jpon the recommendation of Supt. Gratto, a motion was made by							
second by to regretfully accept the retirement letter of							
Debra Schilling effective Ju	ine 30, 2	2020.					
All Board members voted	Yes-	No-	motion carried				
			on was made by	ر			
			rey as the Head Custodian	_			
• •	•	<u>-</u>	ed \$48,000 for the 2020 -202				
•			probationary period beginning	ng			
on July 1, 2020 and ends o	n Janua	ry 31, 2021.					
All Board members voted	Yes-	No-	motion carried				
•	t	o appoint Hanna	on was made by h Armstrong as a substitute 00 per day.	ب			
All Board members voted	Yes-	No-	motion carried				
second by	t	o appoint Steph	on was made byen Gratto as a substitute bus r hour and must complete all				
the necessary requiremen	•	•	·				
All Board members voted	Yes-	No-	motion carried				

Upon the recommendation	of Supt. Gra	tto, a motion	was made by
second by	to app	oint Brandon	Kryszak and Stephen Gratto
as co tennis coaches for the			
equally as negotiated in the	SLTA contra	ict.	
All Board members voted	Yes-	No-	motion carried
Upon the recommendation second by			was made by, ing as the Girls Modifed
			pe compensated \$2148.00 as
negotiated in the SLTA cont		J	•
All Board members voted	Yes-	No-	motion carried
second by	to app	oint Lee Silve	was made by, rnail as the Boys Modifed will be compensated \$50.00
All Board members voted	Yes-	No-	motion carried