



Request for Proposal

Schroon Lake Central School District
Lighting Upgrades
BCA Project No. 2018-021

Project Location:

Address: 1125 US Rt. 9
Schroon Lake, New York

Building Type: K-12, Bus Garage

Description of Work

The scope of work is as follows but is not limited to:

- Replace and/or retrofit the existing lighting fixtures as indicated on the attached spreadsheet and associated drawings. Includes interior and/or Exterior LED Bulbs utilizing current electrical infrastructure.
- Provide the following services and project plans:
 - Securing of incentive funding
 - Complete financing option if necessary
 - Pre/Post inspections with relevant agencies scheduled
 - Applications for incentives filed based on lighting audit.
 - Incentive agency pre-inspection
 - Approval for measure installation by incentive agency
 - Client walkthrough/acknowledgement of measure delivery
 - Incentive agency post inspections
 - Project Completion
- Break the proposal into three separate proposals as indicated on the attached spreadsheet.
- Provide a project summary for each of the three proposals. The summary shall include:
 - Total Project Cost (\$)
 - Incentive/Grant (\$)
 - Total Project Cost w/Incentive (\$)
 - Annual kWh Savings (\$)
 - Maintenance Savings (\$)
 - Total Annual Savings (\$)
 - 5 years Savings (\$)
 - 10 years Savings (\$)
 - Project Payback (Years)
 - Annual ROI %
- Contractor is responsible to remove all debris from the site.
- Provide shop drawings of all fixtures and lamps for approval by Engineer
- Project is exempt of Sales Tax



BCA ARCHITECTS & ENGINEERS

Contract Agreement and Insurance Requirement

The contract will be made between the Owner and the Contractor through a District Purchase Order. Contractor will be responsible to provide proper documentation showing proof they are fully insured.

Site Visits and Questions

Any and all site visits will need to be coordinated with the District. Contact – Danielle Fosella at (518) 532-7164 ext 3398 prior to going to site.

All other questions shall be directed to the Engineer, Jeff McKenna, PE, LEED AP (607) 319-4053 ext. 311 or jmckenna@thebcgroup.com

Project Timeline

Proposals Due:	<i>Friday, May 4, 2018</i>
Substantial Completion:	<i>TBD by contractor</i>