

**SCHROON LAKE CENTRAL SCHOOL
BOARD OF EDUCATION MEETING AGENDA
November 15, 2017
7:00 PM SCHOOL AUDITORIUM**

- I. Call the meeting to order
- II. Pledge of Allegiance
- III. Approval of the Minutes of the Board Meetings
 - A. October 26, 2017
- IV. Public Participation
- V. Student Ambassador Report
- VI. Financial Reports
 - A. Approval of Warrant # 4
 - B. Treasurer's Report/Budget Status
 - C. Extra-Curricular Report
 - D. Tax Collectors Report 2017-2018
- VII. Superintendent's Report
 - A. December meeting date- Thursday Dec. 22
 - B. Proposed Budget Calendar
- VIII. Board Discussion and Action Items
 - A. Approval of CSE,CPSE, 504 recommendations
 - B. Foreign Exchange tuition 2018-2019
 - C. Excessed Items
- IX. Policy – Valedictorian/ Salutatorian 2nd read
- XI. Public Participation
- X. Executive Session (if needed and called)
- XI. Adjournment

DRAFT

SCHROON LAKE CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING
Auditorium
October 26, 2017

BOARD MEMBERS PRESENT:

Robert Claus
Eric Welch
Kevin Kelly
Susan Repko

OTHERS PRESENT:

Supt. Gratto Jeff Cutting
Danielle Fosella Mr. Telling
David Williams Mary Gereau
Jeff Jenks Lee Silvernail
Natalie Loiselle Deb Schilling
Tabitha Gillings Bruce Murdock
Derek Denteh Beth Welch
Craig Maisonville Heather Maisonville
Ben Wisser Victoria Buell
Bryce Vallie Abi Belrose
Joe Slaterpryce Emily Maisonville
Megan Wilson Alora Bearor
Michael Stout

BOARD CLERK

Lisa DeZalia

MEETING
TO ORDER

President Robert Claus called the meeting to order at 7:00 pm

Those present pledged allegiance to the flag

PREVIOUS
MINUTES

A motion was made by Eric Welch, second by Kevin Kelly to accept minutes of September 28, 2017 as presented. All Board members voted Yes-4 No-0 motion carried

PUBLIC
PARTICIPATION

On behalf of the Schroon Lake Teachers Association, Jeff Cutting presented each Board member with a gift in honor of School Board Appreciation Week. He thanked them for their time and dedication to our students. Beth Root had concerns regarding the Val/ Sal policy, Mr. Claus stated that there would be public participation later in the meeting regarding the policy.

AUDITORS
REPORT

All Board members acknowledged receipt of the Auditor's Report completed by Telling and Associates. Mr. Telling briefly reviewed the findings with the Board. Delegation of duties and the fund balance were areas of concern, however, there were no major findings in the report.

| | |
|--|---|
| CERTIFICATION OF WARRANT | A motion was made by Susan Repko, second by Kevin Kelly to approve Warrant # 3 dated 10-22-17. All Board members voted Yes-4 No-0 motion carried |
| TREASURER'S REPORT | A motion was made by Kevin Kelly, second by Eric Welch to accept the Treasurer's Report dated 10/22/2017 as presented. All Board Members voted Yes- 4 No- 0 motion carried. |
| EXTRA CURRICULAR REPORT | A motion was made by Susan Repko, second by Eric Welch to accept the Extra Curricular Report dated 9/30/17 as presented. All Board Members voted Yes- 4 No- 0 motion carried. |
| SUPT REPORT | Supt. Gratto recognized all BOE members for their hard work and dedication to our staff and students. A Board retreat has been scheduled for November 6 th with the location to be determined. He reported from the health care consortium that the fund balance is dwindling due to the increase of claims and members needing coverage. After meeting with the safety committee it was suggested that we have A Basketball site supervisor available for all home games. A list of duties was presented and discussed. A survey from area schools was reviewed for stipend purposes. It was agreed that the position would be offered to school employees first and if no one signed up it could be advertised. |
| SITE SUPERVISOR APPROVED | Upon the recommendation of Supt. Gratto, a motion was made by Susan Repko, second by Eric Welch to approve the proposed Basketball site supervisor at the rate of \$25.00 per game. All Board members voted Yes- 4 No-0 motion carried |
| ONLINE COURSE MOU APPROVED | A motion was made by Eric Welch, second by Kevin Kelly to approve the practices for determining Online Course Options and the MOU between the SLTA and the Board of Education regarding Online courses for the 2017-2018 school year. All Board members voted Yes-4 No-0 motion carried |
| DIGITAL SPEED LIMIT SIGN DISCUSSED | At the suggestion of Mr. Claus, the Board discussed a digital speed limit sign to help with traffic in the school zone. He feels it is a necessity for the safety of our students. The Board is in agreement, however, would like more information on the pricing of the sign before reaching any decision. |
| BOE LIVE STREAM | Beginning with the November BOE meeting, the meetings will be live steamed on a trial basis. |

CONTINUING
ED

Superintendent Gratto presented the brochure Susan Repko created with the current offerings of the Continuing Ed program to be offered January 15- April.

CSE
RECS
APPROVED

A motion was made by Kevin Kelly, second by Eric Welch to approve the CSE /CPSE/ 504 recommendations for #10663 #201301 and #10560 as presented.
All Board members voted Yes- 4 No-0 motion carried

BOE
APPOINTS
VOLUNTEER
ASSISTANTS

Upon the recommendation of Supt. Gratto, a motion was made by Susan Repko, second by Eric Welch to appoint Jen Slothower, Cliff Bearor, Heather Williams and Jeff Cutting as unpaid volunteer assistants for the 2017-2018 basketball program.
All Board members voted Yes- 4 No-0 motion carried

BOE
RESCINDS
MOTION

Upon the recommendation of Supt. Gratto, a motion was made by Susan Repko, second by Kevin Kelly to rescind the motion made on July 10, 2017 appointing Katie Jenks as the Girls Modified Basketball coach for the 2017-2018 season.
All Board members voted Yes- 4 No-0 motion carried

BOE
APPOINTS
COACH

Upon the recommendation of Supt. Gratto, a motion was made by Eric Welch, second by Kevin Kelly to appoint Katie Jenks as the Girls JV Basketball Coach for the 2017 -2018 school year. Ms. Jenks will be compensated \$4445.00 for the 2017-2018 season.
All Board members voted Yes- 4 No-0 motion carried

BOE
APPOINTS
COACH

Upon the recommendation of Supt. Gratto, a motion was made by Susan Repko, second by Kevin Kelly to appoint Derrick Denteh as the Girls Modified Basketball Coach for the 2017 -2018 school year. Mr. Denteh will be compensated \$3508.00 for the season.
All Board members voted Yes- 4 No-0 motion carried

BOE
RESCINDS
MOTION

Upon the recommendation of Supt. Gratto, a motion was made by Susan Repko, second by Kevin Kelly to rescind the motion made on July 10, 2017 appointing David Pelkey as the Boys Modified Basketball coach for the 2017- 2018 season.
All Board members voted Yes- 5 No-0 motion carried

- BOE
APPOINTS
COACH** Upon the recommendation of Supt. Gratto, a motion was made by Susan Repko, second by Kevin Kelly to appoint David Pelkey as the Boys JV Basketball Coach for the 2017 -2018 school year. Mr. Pelkey will be compensated \$4445.00 for the season.
All Board members voted Yes- 4 No-0 motion carried
- BOE
APPOINTS
COACH** Upon the recommendation of Supt. Gratto, a motion was made by Susan Repko, second by Eric Welch to appoint Lyle Hartwell as the Boys Modified Basketball Coach for the 2017-2018 school year. Mr. Hartwell will be compensated \$3508.00 for the 2017-2018 season.
All Board members voted Yes- 4 No-0 motion carried
- SUB DRIVER
APPOINTED** Upon the recommendation of Supt. Gratto, a motion was made by Kevin Kelly second by Eric Welch to appoint Darrell Clark as a substitute bus driver Mr. Clark will be compensated \$18.00 per hour for 2017-2018 school year. This appointment is contingent on the completion of fingerprint clearance and passing the NYS DOT road test.
All Board members voted Yes- 4 No-0 motion carried
- SUB
APPOINTED** Upon the recommendation of Supt. Gratto, a motion was made by Eric Welch, second by Susan Repko to appoint Jenna Vallo as a non certified substitute teacher. Ms. Vallo will be compensated \$75.00 per day. This appointment is contingent on the completion of fingerprint clearance through NYSED.
All Board members voted Yes- 4 No-0 motion carried
- AIDE
APPOINTED** Upon the recommendation of Supt. Gratto, a motion was made by Susan Repko second by Kevin Kelly to appoint Suzanne Hurtado as a temporary one on one aide for 2.5 hours per day. Ms. Hurtado will be compensated \$11.05 per hour for the 2017-2018 school year.
All Board members voted Yes- 4 No-0 motion carried
- RESIGNATION
ACCEPTED** Upon the recommendation of Supt. Gratto, a motion was made by Eric Welch, second by Susan Repko to accept the resignation of Julie Harvey as a full time temporary bus driver effective October 19, 2017.
All Board members voted Yes- 4 No-0 motion carried
- SUB
APPOINTED** Upon the recommendation of Supt. Gratto, a motion was made by Eric Welch, second by Susan Repko to appoint Julie Harvey as a substitute teacher's aide clerical worker, custodial and cafeteria aide Mrs. Harvey will be compensated as negotiated in the current support staff contract for the 2017-2018 school year.
All Board members voted Yes- 4 No-0 motion carried

POLICY VAL/SAL Mr. Claus presented a survey of area colleges regarding the Valedictorian Salutatorian designation. GPA, extra curricular activities, test scores, letters of recommendation as well as the college essay are most important when considering acceptance. Area high schools also do not have an attendance requirement attached to the policy. Eric Welch suggested the weighting of college credits at 1.15 might be too aggressive and a lower weighting should be considered. After much discussion it was agreed that the residency requirement will be set at two years, effective September 2017. All college courses including online, AP classes and CV Tech college courses will be weighted 1.05 beginning with the Class of 2021.

BOE RESCINDS POLICY A motion was made by Susan Repko, second by Eric Welch to rescind Policy #4769 changing the four year residency requirement to two years beginning September 2017. Weighting of all College courses, AP classes and CV-Tech college courses will be weighted at 1.05 % beginning with the Class of 2021.
All Board members voted Yes-4 No-0 motion carried

EXECUTIVE SESSION A motion was made by Susan Repko, second by Eric Welch to go into executive session at 8:50 pm for the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person.
All Board members Voted Yes- 4 No-0 Motion carried

EXECUTIVE SESSION A motion was made by Eric Welch, second by Susan Repko to move out of executive session at 9:20 pm.
All Board members voted Yes -4 No-0 Motion Carried

STUDENT AMBASSADOR A motion was made by Eric Welch, second by Susan Repko to appoint Joseph Slaterpryce as Student Ambassador for the 2017-2018 school year.
All Board members voted Yes- 4 No-0 motion carried

PUBLIC PARTICIPATION Emily Maisonville thanked the Board for their service and appreciates the time they put in to do what is in the best interest of the students. Bruce Murdock cautioned the Board about the electronic speed sign. These signs can often be a distraction and obstruct the view of drivers.

ADJOURNMENT A motion was made by Susan Repko, second by Kevin Kelly
to adjourn at 9:25 pm.
All Board members voted Yes – 4 No-0 Motion Carried

District Clerk

For November 15th

- Student Council Halloween Dance, Estimated \$160
- Unity Day: Anti-Bullying Day
 - Mr. Silvermail and Ms. Barker gave presentation on bully, beads were distributed to students and staff from StCo, randomized lunch seating, Unity Poster on gym wall
- Cross Country Sectionals:
 - Ben 3rd in Class D, 13th overall
- Basketball practices have started

Concepts, Complaints, and Comments

- Play sports and not have gym class
- Not enough time from auditorium -> 1st period
- Outer doors locked before 8:00

2017-2018 BUDGET CALENDAR

Budget Guidelines and Overview

| | | |
|--|-------------------------|--|
| January 25, 2018 | 7:00 p.m. | Regular Meeting Budget Meeting |
| February 15, 2018 | 7:00 p.m. | Regular Meeting Budget Meeting |
| March 22, 2018 | 7:00 p.m. | Regular Meeting Full Budget Review |
| March 29, 2018 | First date | The Sun & The Post Star March 29th Publication date for Legal Notice April 13 th , April 27 th , May 11 th |
| April 16, 2018 | | School Board Petition Due by 5:00 p.m. |
| April 26, 2018 | 7:00 p.m. | Regular Board Meeting Board Adoption of the 2017-18 District Budget (April 24 th is the deadline to do so.) |
| April 23, 2018 | | Property tax report card submitted to SED |
| April 26, 2018 | | Copy of Budget made available |
| April 17-May 9, 2018 (Mail Ballots) | | Absentee Ballot available not earlier than 30 days Or later than 7 days prior to the election day |
| May 3, 2018 May 4, 2018 | 7:00 p.m. | BUDGET HEARING Mail budget notice to eligible voters |
| May 15, 2018 | 12:00 p.m. to 8:00 p.m. | Budget Vote – Board of Education Election |
| May 24, 2018 | 7:00 p.m. | Regular Meeting |

Committee Recommendations for Board of Education Review with Details (November 15, 2017)

| Meeting | Alt ID# | Age | Grade | Committee | Reason | Decision | Disability | Recommended School |
|----------------|----------------|------------|--------------|------------------|---|-----------------|-----------------------------|-----------------------------|
| 03/21/2017 | 10569 | 13:7 | 09 | Section 504 | Initial Eligibility Determination Meeting | Section 504 | Limited Major Life Activity | Schroon Lake Central School |

| Program/Service | Start Date | End Date | Ratio | Freq. | Period | Duration |
|-----------------------------|-------------------|-----------------|--------------|--------------|---------------|-----------------|
| Consultant Teacher Services | 11/09/2017 | 06/22/2018 | Direct | 5 | Weekly | 40 mins |

BOE Info: Reevaluation Review: Declassified from IEP and Referred to 504

| Meeting | Alt ID# | Age | Grade | Committee | Reason | Decision | Disability | Recommended School |
|----------------|----------------|------------|--------------|------------------|----------------------------------|-----------------|---------------------|-----------------------------|
| 10/17/2017 | 10496 | 10:0 | 04 | Sub CSE | Amendment - Agreement No Meeting | Classified | Learning Disability | Schroon Lake Central School |

| Program/Service | Start Date | End Date | Ratio | Freq. | Period | Duration |
|---------------------------------|-------------------|-----------------|--------------|--------------|---------------|-----------------|
| Resource Room Program | 09/05/2017 | 06/22/2018 | 5:1 | 3 | 6 day cycle | 40 mins |
| Special Class | 09/05/2017 | 06/22/2018 | 15:1 | 5 | Weekly | 1 hr 20 mins |
| Counseling | 10/17/2017 | 06/22/2018 | Small Group | 1 | Weekly | 30 mins |
| Occupational Therapy | 10/17/2017 | 06/22/2018 | Individual | 1 | Weekly | 30 mins |
| Specialized Reading Instruction | 09/05/2017 | 06/22/2018 | Small Group | 5 | Weekly | 40 mins |
| Specialized Reading Instruction | 07/10/2017 | 08/18/2017 | Individual | 2 | Weekly | 45 mins |

BOE Info: Amendment- No meeting to adjust Goals and Program Modifications, Increase OT services and add Counseling.

| Meeting | Alt ID# | Age | Grade | Committee | Reason | Decision | Disability | Recommended School |
|----------------|----------------|------------|--------------|------------------|---------------|-----------------|---------------------|-----------------------------|
| 10/26/2017 | 20116 | 10:9 | 04 | Sub CSE | Amendment | Classified | Learning Disability | Schroon Lake Central School |

| Program/Service | Start Date | End Date | Ratio | Freq. | Period | Duration |
|---------------------------------|-------------------|-----------------|-------------------|--------------|---------------|-----------------|
| Resource Room Program | 09/05/2017 | 06/22/2018 | 5:1 | 5 | Weekly | 40 mins |
| Counseling | 09/05/2017 | 06/22/2018 | Individual | 2 | Weekly | 30 mins |
| Occupational Therapy | 09/05/2017 | 06/22/2018 | Individual | 2 | Weekly | 30 mins |
| Specialized Reading Instruction | 09/05/2017 | 06/22/2018 | Small Group (5:1) | 5 | Weekly | 30 mins |
| Speech/Language Therapy | 10/26/2017 | 06/22/2018 | Individual | 3 | 6 day cycle | 20 mins |

BOE Info: Amendment without meeting to adjust Speech Services

| Meeting | Alt ID# | Age | Grade | Committee | Reason | Decision | Disability | Recommended School |
|----------------|----------------|------------|--------------|------------------|---------------|-----------------|---------------------|-----------------------------|
| 10/27/2017 | 2907P | 11:0 | 06 | Sub CSE | Amendment | Classified | Learning Disability | Schroon Lake Central School |

| Program/Service | Start Date | End Date | Ratio | Freq. | Period | Duration |
|-------------------------------|-------------------|-----------------|--------------|--------------|---------------|-----------------|
| Resource Room Program | 09/05/2017 | 06/22/2018 | 5:1 | 5 | Weekly | 40 mins |
| Special Class - Language Arts | 09/05/2017 | 06/22/2018 | 15:1 | 5 | Weekly | 40 mins |

| | | | | | | |
|---------------------------------|------------|------------|-------------|---|--------|---------|
| Special Class - Math | 09/05/2017 | 06/22/2018 | 15:1 | 5 | Weekly | 40 mins |
| Occupational Therapy | 09/05/2017 | 06/22/2018 | Small Group | 1 | Weekly | 30 mins |
| Specialized Reading Instruction | 09/05/2017 | 06/22/2018 | Small Group | 5 | Weekly | 40 mins |
| Resource Room Program | 07/10/2017 | 08/18/2017 | 5:1 | 2 | Weekly | 1 hr |

BOE Info: Amendment no meeting to adjust math goals

| 11/02/2017 | 201402 | 14:7 | 08 | Sub CSE | Amendment | Classified | Multiple Disabilities | Schroon Lake Central School |
|---------------------------------|-------------------|-----------------|-------------------|--------------|---------------|-----------------|-----------------------|-----------------------------|
| <u>Program/Service</u> | <u>Start Date</u> | <u>End Date</u> | <u>Ratio</u> | <u>Freq.</u> | <u>Period</u> | <u>Duration</u> | | |
| Consultant Teacher Services | 09/05/2017 | 06/22/2018 | Direct | 5 | Weekly | 40 mins | | |
| Consultant Teacher Services | 09/05/2017 | 06/22/2018 | Direct | 5 | Weekly | 40 mins | | |
| Consultant Teacher Services | 09/05/2017 | 06/22/2018 | Direct | 5 | Weekly | 40 mins | | |
| Resource Room Program | 09/05/2017 | 06/22/2018 | 5:1 | 5 | Weekly | 40 mins | | |
| Special Class - Math | 09/05/2017 | 06/22/2018 | 15:1 | 5 | 6 day cycle | 40 mins | | |
| Occupational Therapy | 09/05/2017 | 06/22/2018 | Individual | 2 | Weekly | 30 mins | | |
| Physical Therapy | 09/05/2017 | 06/22/2018 | Individual | 1 | Weekly | 30 mins | | |
| Specialized Reading Instruction | 11/02/2017 | 06/22/2018 | Small Group (2:1) | 3 | Weekly | 40 mins | | |

BOE Info: An amendment without a meeting was completed and the following recommendations were made: add Specialized reading

| 11/09/2017 | 10510 | 15:1 | 10 | Sub CSE | Reevaluation Review | Classified | Learning Disability | Schroon Lake Central School |
|------------------------|-------------------|-----------------|--------------|--------------|---------------------|-----------------|---------------------|-----------------------------|
| <u>Program/Service</u> | <u>Start Date</u> | <u>End Date</u> | <u>Ratio</u> | <u>Freq.</u> | <u>Period</u> | <u>Duration</u> | | |
| Resource Room Program | 09/05/2017 | 06/22/2018 | 5:1 | 5 | Weekly | 40 mins | | |

BOE Info: Reevaluation Review meeting: Student continues to qualify.

BOE Sets Tuition Rates for 2018-19

Upon the recommendation of Supt. Gratto, a motion was made by _____, second by _____ to set the 2018-2019 Foreign Exchange tuition rates as follows:

Full year students: Tuition \$5000 Host family \$3500

Half Year students: Tuition \$2500 Host family \$1750

All BOE members voted Yes- No-

BOE TO DECLARE EXCESS ITEMS

Upon the recommendation of Supt. Gratto, a motion was made by _____, second by _____ that remaining letter jackets be declared excessed and disposed of as the district deems appropriate."

All BOE members voted Yes- No-

Schroon Lake Central Board Policy
Valedictorian and Salutatorian
Effective September 2017

Qualifications

Qualifications that must be met before a student can be a candidate for Valedictorian or Salutatorian are as follows:

- 1) The Valedictorian and Salutatorian shall meet Schroon Lake Central School graduation requirements.
- 2) The student must have been enrolled for at least *two* years and graduated on time with their entering class. (Internships included as enrolled in SLCS)
- 3) Any student who has disciplinary action taken against him or her in the last four years for a Level 4 as outlined in District Policy will be disqualified from Valedictorian/Salutatorian status.
- 4) The Valedictorian and Salutatorian shall have the highest two averages. The following courses will be weighted:

- College Level Dual Enrollment Courses
- College Level Courses Taken at CVTEC
- AP Courses
- College Level or AP Courses Taken Online As Part of a Daily Course Schedule

(college courses taken during summer or evening classes that are not part of a student's regular course load will not be weighted)

- 5) Averages are calculated by:
 - a) Weighting applicable courses by multiplying the grade by a factor of 1.15. **Beginning with the Class of 2021 the weighting factor will become 1.05**
 - b) This total is added to the grades achieved in the regular coursework and divided by the number of credits earned.
 - c) Grades from the Freshman year through the third quarter of the Senior year, along with any accelerated class from the 8th grade year are considered.

Implementation Guidelines

Using the aforementioned requirements, the top 20% of students with the highest adjusted GPA will be given the opportunity to verify their grades and college classes taken and completed. Then the adjusted GPA will be

verified by two administrators and /or councilors appointed by the Superintendent.

- 1) The student with the highest GPA shall be appointed Valedictorian.
- 2) The student with the second highest GPA shall be appointed Salutatorian.
- 3) Students with equal GPA's will be given equal status.
- 4) If more than one Valedictorian or Salutatorian is appointed, the individual who will speak at graduation will be chosen by the senior class. If such ballot results in a tie, a panel of five teachers appointed by the Superintendent will cast silent ballots to determine the speaker.