

**SCHROON LAKE CENTRAL SCHOOL  
BOARD OF EDUCATION MEETING AGENDA  
Tuesday August 9, 2016 1:00 PM  
Auditorium**

- I. Call the meeting to order
- II. Pledge of Allegiance
- III. Public Participation
- IV. Board Discussion and Action Items
  - A. Approve 2016-2017 Memorandum of Agreements
  - B. Coaching appointments
  - C. Appoint full time temporary aide
  - D. Schroon Lake/ E town CIO agreement
  - E. Contract for Visually Impaired Services
  - F. Grant permission to put truck out to bid
- V. Public Participation
- VI. Executive Session (if needed and called)
- VII. Adjournment

**Memorandum of Agreement Between  
Schroon Lake Central School and  
Schroon Lake Teachers' Association**

**Article IX: Extra-curricular Activities**

This agreement will confirm that for the **2016-2017** school year the position of:

**Cross Country Advisor**

Will be performed with a salary of **\$2049.00**

\_\_\_\_\_  
Board of Education President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Superintendent

\_\_\_\_\_  
Date

\_\_\_\_\_  
SLTA Association President

\_\_\_\_\_  
Date

**Memorandum of Agreement Between  
Schroon Lake Central School and  
Schroon Lake Teachers' Association**

**Article IX: Extra-curricular Activities**

This agreement will confirm that for the **2016-2017** school year the position of:

**Archery Advisor**

Will be performed with a salary of **\$2976.00**

\_\_\_\_\_  
Board of Education President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Superintendent

\_\_\_\_\_  
Date

\_\_\_\_\_  
SLTA Association President

\_\_\_\_\_  
Date

**Memorandum of Agreement Between  
Schroon Lake Central School and  
Schroon Lake Teachers' Association**

**Article IX: Extra-curricular Activities**

This agreement will confirm that for the **2016-2017** school year the position of:

**Tennis Coach**

Will be performed with a salary of **\$1516.00**

\_\_\_\_\_  
Board of Education President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Superintendent

\_\_\_\_\_  
Date

\_\_\_\_\_  
SLTA Association President

\_\_\_\_\_  
Date

**Memorandum of Agreement Between  
Schroon Lake Central School and  
Schroon Lake Teachers' Association**

**Article IX: Extra-curricular Activities**

This agreement will confirm that for the **2016-2017** school year the positions of:

**Varsity Cheerleading and  
Modified Cheerleading**

Will be performed by one position with a salary of **\$2801.00**

\_\_\_\_\_  
Board of Education President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Superintendent

\_\_\_\_\_  
Date

\_\_\_\_\_  
SLTA Association President

\_\_\_\_\_  
Date

**Memorandum of Agreement Between  
Schroon Lake Central School and  
Schroon Lake Teachers' Association**

**Article IX: Extra-curricular Activities**

This agreement will confirm that for the **2016-2017** school year the positions of:

**High School Student Council and  
Middle School Student Council**

Will be performed by one position with a salary of **\$1695.00**

\_\_\_\_\_  
Board of Education President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Superintendent

\_\_\_\_\_  
Date

\_\_\_\_\_  
SLTA Association President

\_\_\_\_\_  
Date

## Coaching Appointment

Upon the recommendation of Supt Gratto, a motion was made by \_\_\_\_\_, second by \_\_\_\_\_ to appoint David Williams and Heather Williams as CO- Cross Country Coaches for the 2016-2017 school year. Mr. & Mrs. Williams will be compensated \$2049.00 to be shared equally

All Board members voted Yes- No- motion carried

## Full Time Temporary Teacher's Aide Appointment

Upon the recommendation of Supt Gratto, a motion was made by \_\_\_\_\_, second by \_\_\_\_\_ to appoint Tabitha Gillings as a full time temporary teacher's aide for the 2016-2017 school year. Mrs. Gillings will be compensated \$10.83 per hour.

All Board members voted Yes- No- motion carried

**July 2016**  
**AGREEMENT BY AND BETWEEN**  
**THE BOARDS OF EDUCATION OF**  
**THE SCHROON LAKE CENTRAL SCHOOL DISTRICT**  
**AND THE ELIZABETHTOWN-LEWIS CENTRAL SCHOOL**  
**DISTRICT**

The following sets forth the terms and conditions of the employment of a Chief Information Officer (hereinafter the "CIO") by the Schroon Lake Central School District ("Schroon Lake"), with services shared by the Elizabethtown-Lewis Central School District ("Elizabethtown").

1. Schroon Lake currently employs a Director of Pupil Services who performs the duties of (the "Director").

2. It is agreed that, for the period of July 1, 2016 to June 30, 2019, the Director will provide services as the Chief Information Officer to the Schroon Lake Central School District four (4) days per week and to the Elizabethtown-Lewis Central School District one (1) day per week, from September 1 to June 30 of each year, such day initially designated as Monday of each week. The Director's regular work day will coincide with that for other professional administrative staff of the District where he is working. The scheduling of services of the Director will be coordinated and determined by the Districts, in consultation with the Director.

3. The Director will remain an employee of Schroon Lake and shall be paid and shall receive benefits in accordance with the terms and conditions set forth in his employment agreement.

4. In exchange for these services, Elizabethtown-Lewis shall pay Schroon Lake an annual fee equal to 1/5th and summer hours (\$85.25 per hour) 1/180<sup>th</sup> of the total cost of the Director's salary, TRS contribution, workers compensation and FICA costs. Said amount is \$24,588 for the 2016-2017 school year and shall be recalculated each year, by June 30<sup>th</sup> for the 2017-2018 and 2018-2019 school years.

5. The Director will not charge and will not be paid for mileage expenses.

6. This Agreement may be terminated by either party on thirty (30) days written notice.

SCHROON LAKE CENTRAL SCHOOL  
DISTRICT

ELIZABETHTOWN-LEWIS CENTRAL

By Steve Gratto  
Superintendent of Schools

By Scott J. Osbrme  
Superintendent of Schools



## Contract for Teacher of the Visually Impaired Services

THIS AGREEMENT is made on August 9, 2016 (date) by and between Aimee Dominguez, Certified TVI and Special Education teacher, hereinafter referred to as "Contractor" and

Schoon Lake Central School  
P.O. Box 338 Schoon Lake, NY 12870  
(District Representative, District Name and Address, hereinafter referred to as "District").

It is mutually agreed between Contractor and District as follows:

### 1. Duration and Termination

This Agreement shall continue in effect until 6/2017 (date), commencing on 8/2017 (date), subject to termination by either party on thirty (30) days prior written notice.

Additional provisions, clarifications, or declarations:

The Contractor maintains that she has a current, valid certification from New York State as a Teacher of the Visually Impaired (TVI) and as a Special Education Teacher, and is thus qualified and licensed to provide TVI services to students with Disabilities. Should such qualifications change, or in the event the TVI's certification is revoked, the Contractor shall notify the District within two business days so that alternate arrangements for services can be made available. Failure of the Contractor to maintain appropriate certification is a breach of this contract.

### 2. Performance

Contractor carries professional liability insurance and agrees to perform services as an independent contractor, following applicable professional practices as recognized by the Academy for Certification of Vision Rehabilitation & Education Professionals (ACVREP). Contractor's duties for evaluations include: evaluating the need for Teacher of the Visually Impaired (TVI), Related Services (as defined in federal regulations), providing recommendations about the needed TVI or Related Services and attending the evaluation meetings. Contractor's duties for ongoing TVI services during the term of this Agreement include: providing all services necessary to meet the TVI goals in the IEP, consulting with district/program staff, administrators, and parents, providing on-going assessment and all necessary progress reports, attending IEP meetings and any other activities necessary to meet the TVI needs of the student. Contractor will review evaluation reports, IEPs, and other relevant documentation prior to commencing therapy. District agrees to provide a copy of all relevant evaluations and IEPs upon retaining the services of the Contractor and prior to the commencement of services.

### 3. Time for Performance

Services under this Agreement will be provided during normal school days and hours (defined as \_\_\_ am to \_\_\_ pm, Monday through Friday) unless specifically stated otherwise herein or in the student's IEP, provided that the District will give a minimum

of 10 days notice of its intention to use Contractor's services outside of these hours. This notice requirement may be waived at the sole discretion of Contractor.

#### **4. Payment and Billable Activities**

The billable rate of pay will be \$135.00 per sixty (60) minute session (\$78.00 per thirty (30) minute session) for TVI direct/in-direct teaching services and \$350.00 for evaluation services.

All duties listed above in "Section 2 - Performance" shall be billable hours. Contractor agrees to bill, and District agrees to pay for all reasonable and appropriate services required to deliver the services identified in the student's IEP and/or to secure such evaluations as deemed necessary by the District's Committee on Special Education (CSE).. No more than fifteen (15) minutes of preparation, consultation, and progress monitoring time will be billable for every face-to-face teaching session. At the end of every semester or summer school session where the student has received therapy, up to thirty (30) minutes of preparation, consultation and meetings will be billable.

In addition, if a student is a student learning/using Braille, each page of prepared Braille (based on classroom information from classroom teacher) will be charged an additional \$5 per page. Contractor will prepare these pages outside of the contracted hours noted above and have them to classroom teacher before assignment is to be handed out to class.

**Cancellations:** If Contractor is not available for the session, reasonable efforts to notify the District and reschedule the session shall be made; the District shall only be billed if a make-up session occurs when the session is cancelled due to Contractor availability. If the child is absent or unavailable from a scheduled session due to illness or school closing the District will be billed, and the Contractor shall document reasonable efforts to reschedule the session for make-up.

Contractor will provide purchasing information regarding equipment (Braille, paper and other requisite materials) to the District. Contractor is not responsible for ordering or paying for equipment, provided that the District agrees that such equipment is necessary to deliver the student's IEP services and supports or to prepare the materials and curriculum used by the program and instructional staff.

Payments will be due thirty (30) calendar days following the postmarked date of the invoice. Any payments for fees or costs not received by Contractor within thirty (30) calendar days of the postmarked date will be deemed late and shall be subject to a 2% per month (18% annual) late charge, beginning on the due date. Payment shall be made to Aimee Dominguez, 706 Heritage Way Wilton, NY 12831.

#### **5. Assignment**

This Agreement may not be assigned or transferred by either party without the prior written consent of the other party.

**6. Integration**

This Agreement contains the entire contract between the parties, and any representations that may have been made before the signing of this contract are non-binding, void, and of no effect. Neither party has relied on such prior representations in entering into this Agreement.

**7. Governing Law**

This Agreement shall be governed by the laws of the State of New York.

**8. Additional Assurances:** The Contractor assures the District that she is familiar with child abuse reporting obligations under New York Law and shall comply with such mandated reporting.

The Contractor shall observe all applicable Federal and New York State requirements relating to the confidentiality of records and information relating to the students served by the Contractor

All diagnostic and treatment records generated by Contractor as a result of rendering services under this Agreement shall be the property of the District and maintained in District files. The Contractor may maintain duplicate records for her service records, consistent with confidentiality requirements.

As an independent contractor, the Contractor is neither an agent nor an employee of the District for any purpose. The Contractor shall not in any manner be, or be hold herself out as an agent or employee of the district. Nothing in this agreement is intended or shall be construed to create an employer/employee relationship, a joint venture relationship or a partnership relationship. The Contractor shall not make any claim, demand, or application to, or for, any right or privilege applicable to an officer or employee of the District, including, but not limited to, Worker’s Compensation coverage, unemployment insurance benefits, social security coverage, or retirement benefits. The Contractor shall not hold herself out as having the authority to bind or create liability for the District by her intentional or negligent acts or omissions.

By \_\_\_\_\_ By \_\_\_\_\_  
District Aimee Dominguez, CTVI

Title \_\_\_\_\_ Title Teacher of the Visually Impaired

Date \_\_\_\_\_ Date \_\_\_\_\_

Aimee Dominguez, CTVI  
Certified Teacher of the Visually Impaired  
904 Heritage Way  
Wilton, NY 12831

Daytime: Cell (808) 343-0863  
Office (518) 306-5778  
Fax: (518) 306-5778