

BOARD OF EDUCATION
ORGANIZATIONAL MEETING
Thursday July 7, 2016
7:00 pm School Auditorium

BOARD MEMBERS PRESENT

Tina Armstrong
Robert Claus
Eric Welch
Susan Repko
Kevin Kelly

OTHERS PRESENT

Supt. Gratto
Danielle Fosella
Bruce Murdock
Fran Mahler
Amy Garcia
Lee Silvernail

BOARD CLERK

Lisa DeZalia

MEETING

CALLED Meeting was called to order at 7:00 pm by the District Clerk
TO ORDER

Those present pledged allegiance to the flag.

OATH OF

NEW BOARD Kevin Kelly took oath of office as a Board Member for the
MEMBER 2016-2017 school year

OATH OF

BOARD Robert Claus took oath of office as a Board Member for the 2016-
MEMBER 2017 school year.

OATH OF

BOARD Eric Welch took oath of office as a Board Member for the 2016-
MEMBER 2017 school year.

OATH OF

BOARD Tina Armstrong took oath of office as a Board Member for the 2015-
MEMBER 2016 school year.

OATH OF

BOARD Susan Repko took oath of office as a Board Member for the 2016-
MEMBER 2017 school year.

ELECTION

A motion was made by Eric Welch, second by Susan Repko

OF PRESIDENT to elect Robert Claus as president.
All Board members voted Yes – 4 No-0 Abstain- 1 (Robert Claus)
Motion carried

President Robert Claus presided over the meeting.

VICE PRESIDENT NAMED A motion was made by Susan Repko, second by Eric Welch to elect Tina Armstrong as vice president.
All Board members voted Yes- 4 No-0 abstain-1 (Tina Armstrong)
Motion carried

BOE APPROVES POLICY A motion was made by Tina Armstrong, second by Susan Repko to approve current policies established by the Board of Education.
All Board members voted yes-5 no-0 motion carried.

APPOINTMENTS A motion was made by Susan Repko, second by Eric Welch to appoint the following positions for the 2016-2017 school year.

- A. District Clerk- Lisa DeZalia (\$4,168.00)
- B. District Treasurer: Danielle Fosella (\$64503.00)
Deputy District Treasurer- Board president (at no additional cost)
- C. School Attorney: Girvin & Ferlazzo, P.C. (\$160.00 per hour except \$180.00 per hour for construction, special education, litigation, and hearings.)
- D. School Physician: Dr. Bachman of Hudson Headwaters (\$6032. 00)
- E. External Auditor: Telling & Associates, CPA. (\$9,600.00)
- F. Internal Auditor: Frances Mahler (\$1,531.00)
- G. School Tax Collection Agent: Glens Falls National Bank
Tax Collector Terri Bearor (at no additional cost)
Deputy Tax Collector- Cindy Gero (at no additional cost)
- H. Bonding Attorney: Hiscock & Barclay, LLP, depending upon bond expense
- I. Financial Advisor: Bernard Donegan, Inc. (\$140.00 per hour)
- J. Records Retention Officer- Danielle Fosella (at no additional cost)
- K. AHERA Designee- Jeff Jenks (at no additional cost)
- L. Attendance Officer- Sharon Kelly (at no additional cost)
- M. Petty Cash Officer of \$100.00- Lisa DeZalia (at no additional cost)
- N. Agents to be Bonded- Treasurer, Dept. Treasurer, Tax Collector, for \$1,000,000.00, Internal Claims Auditor, Extra Classroom Activity Fund Treasurer, Bonded for \$100,000.00.
- O.
All Board members voted Yes-5 No-0 motion carried

A motion was made by Susan Repko, second by Eric Welch to appoint

the following committees for the 2016-2017 school year.

P. Committee on Special Education (CSE)

- a. The parents of the student as defined by Federal and State guidelines
- b. At least one regular education teacher of the student as defined by Federal and State guidelines
- c. A special education teacher of the child as defined by Federal and State guidelines
- d. A school psychologist,
- e. A representative of the school district who is qualified to provide or supervise special education as defined by Federal and State Guidelines: David Williams/ or the Superintendent- acting chairperson when a CSE chairperson family member is being discussed.
- f. A school physician: Dr. Bachman
- g. An additional parent member of a student with a disability as defined by Federal and State guidelines: Shirley Foster & Vickye Grey
- h. Other persons and the student as defined by Federal and State guidelines.

Q. Sub Committee for CSE/CPSE

- a. The parents of the student
- b. One regular education teacher of the student as defined by Federal and State guidelines
- c. The student's special education teacher as defined by Federal and State guidelines
- d. A representative from the school district defined by the Federal and state guidelines: David Williams or the Superintendent- acting chairperson when a CSE chairperson family member is being discussed.
A school physician: Dr. Bachman
- e. A school psychologist, whenever a psychological evaluation is reviewed or a change to a program option with a more intensive staff/student ratio, as set fourth in section 200.6(g)(4) of this Part, is considered.
- f. Other persons as defined by Federal and State guidelines

R. Committee for Pre-School Special Education (CSPE)

- a. The parents of the preschool child as defined by Federal and State guidelines
- b. A regular education teacher of the child as defined by Federal and State guidelines
- c. A special education teacher of the child as defined by Federal and State guidelines
- d. A representative of the school district as defined by Federal and State guidelines: David Williams

- e. An additional parent member as defined by Federal and State guidelines: Shirley Foster and Vickye Grey
- f. A representative of the municipality of the preschool child's residence as defined by Federal and State guidelines, Essex County
- g. Other persons defined by the Federal and State guidelines

All Board members voted Yes-5 No-0 motion carried.

BOARD DESIGNATIONS

A motion was made by Tina Armstrong, second by Eric Welch to approve the following Board Designations:

- A. Official Newspaper: Times of Ti & Post Star
- B. Official Depositories:
Glens Falls National Bank & MBIA Investors:
Multi fund checking account inclusive of General Fund, Lunch account, Federal and Capital funds, Capital Project checking account for the building project, inclusive of General Fund,
Ollie Lessard, Francis Bohrmann, George Reeves & Gary Clark, Evelyn & James Gregory and Helen Hickey Keppler, Carl Schmidt Scholarship funds accounts.

All Board members vote Yes- 5 no-0 motion carried

A motion was made by Susan Repko, second by Eric Welch to recommend the 2016-2017 Board Meeting Date remain the fourth Thursday of each month at 7:00 in the school auditorium with the exception of November, February and June.

All Board members voted Yes- 5 No-0 motion carried

A motion was made by Tina Armstrong, second by Eric Welch to approve the following Board Designations:

- C. Mileage Rate – Federal Income Tax Rate
 - D. Signer of all District Checks:
 - a. District Treasurer
 - b. Deputy District Treasurer- (alternate) Board President
- Substitute Teacher Caller- Danielle Fosella \$2231.00

All Board members voted Yes-5 No-0 motion carried

SUB

A motion was made by Tina Armstrong, second by Eric Welch to approve

LIST the 2016-2017 sub list as presented
APPROVED All Board members voted Yes-5 No-0 motion carried

SUB A motion was made by Tina Armstrong second by Eric Welch to approve
PAY RATES the substitute rates of pay for the 2016-2017 school year.
APPROVED All Board members voted Yes-5 No-0 motion carried

F1 VISA A motion was made by Tina Armstrong, second by Eric Welch to set the
STUDENTS number of students to be enrolled through the F_1 Visa program- not to exceed
ten full time students
All Board members voted Yes-5 No-0 motion carried

SUPER- A motion was made by Susan Repko, second by Tina Armstrong to
INTENDENT approve duties assigned to the Superintendent as follows:

- A. Authorized to submit grants on behalf of the school
 - B. Auditor of Payroll
 - C. Purchasing Agent
 - D. Decides all conference requests
 - E. Decides on requests for building usage
 - a. No fee for building usage except appropriate custodial charges.
 - F. Make budget transfers up to \$1000.00
 - G. Along with District Treasurer, deposit all revenues in a timely manner in interest bearing accounts.
 - H. Representative to CVES Health Care Consortium-Member of the Board of Directors
 - I. Lead Evaluator for teachers regarding APPR
 - J. District DASA Coordinator
- All duties to be performed at no additional cost to the district.
All Board members voted Yes-5 No-0 motion carried

BOARD The following committees were assigned for the 2015-2016
ASSIGN- school year at no additional cost to the district
MENTS

- A. Curriculum Committee- Eric Welch
- B. Sports Committee- Tina Armstrong & Kevin Kelly
- C. Hot Lunch Appeals Officer- Kevin Kelly
- D. Policy Committee- Tina Armstrong/ Susan Repko
- E. School Improvement Planning Team- Robert Claus/Susan Repko
- F. District Audit Committee- Eric Welch

G. Communications for the Board- Susan Repko

The Board moved to the Regular Monthly meeting

BOARD OF EDUCATION
REGULAR MEETING
Thursday July 7, 2016

BOARD MEMBERS PRESENT

Tina Armstrong
Robert Claus
Eric Welch
Susan Repko
Kevin Kelly

OTHERS PRESENT

Supt. Gratto
Danielle Fosella
Bruce Murdock
Fran Mahler
Amy Garcia

BOARD CLERK

Lisa DeZalia

PREVIOUS
MINUTES

A motion was made by Eric Welch, second by Susan Repko
to accept minutes of June 16, 2016 as presented
All Board Members voted Yes-5 No- 0 motion carried.

TREASURER'S
REPORT

A motion was made by Tina Armstrong, second by Eric Welch
to accept the Treasurer's Report dated 7/5/2016.
All Board Members voted Yes-5 No- 0 motion carried

CERTIFICATION
OF WARRANT

A motion was made by Susan Repko, second by Kevin Kelly
to approve Warrant #12 dated 7/03/16 as presented.
All Board Members voted Yes- 5 No-0 motion carried

EXTRA
CURRICULAR
REPORT

A motion was made by Susan Repko, second by Tina Armstrong
to accept the Extra Curricular Report dated 6/30/16.
All Board members voted Yes-5 No-0 motion carried.

CSE/CPSE
RECS

A motion was made by Tina Armstrong, second by Eric Welch to
accept the 504/CSE/CPSE recommendations for #10491,10460,10529
10540, 10529 and 10090 as presented.
All Board members voted Yes-5 No-0 motion carried

BOE APPROVES DISTRICT GOALS A motion was made by Susan Repko, second by Eric Welch to approve District Goals for 2016-2017 as presented. The District will strive to improve opportunities for authentic and oral communication, increase opportunities for students to develop and/or strengthen leadership skills and improve district computer skills to help students become more Discerning users of technology and information.

BOE APPOINTS COACH Upon the recommendation of Superintendent Gratto, a motion was made by Susan Repko, second by Kevin Kelly to appoint Derrick Denteh as the Boys Varsity Soccer Coach for the 2016 season. Mr. Denteh will be compensated \$2976.00 for the season
All Board members voted Yes- 5 No-0 motion carried

BOE APPOINTS VOLUNTEER TEACHER'S AIDE Upon the recommendation of Superintendent Gratto, a motion was made by Tina Armstrong, second by Susan Repko to appoint Gabe Harvey as an unpaid teacher's aide for the 2016 summer school program.
All Board members voted Yes- 5 No- 0 motion carried

BOE APPOINTS BUS DRIVER Upon the recommendation of Supt. Gratto, a motion was made by Tina Armstrong, second by Eric Welch to appoint Beverly Cooper as a full time ten month bus driver effective July 8, 2016. Mrs. Cooper will Be compensated \$15.84 per hour for the 2016-2017 school year. This position comes with a six month probationary period to begin on September 7, 2016 and end on March 7, 2017
All Board members voted Yes- 5 No-0 motion carried

BOE APPROVES BUS BOND

A motion was made by Tina Armstrong, second by Susan Repko to move the following resolution:

WHEREAS, the qualified voters of the Schroon Lake Central School District, Schroon Lake, New York (the "District"), at the annual meeting of such voters duly held on the 17th day of May, 2016, duly approved a proposition authorizing the issuance of serial general obligation

bonds in an aggregate principal amount not to exceed \$123,000, to finance the acquisition of one (1) sixty-five passenger school bus, the expenditure of such sum for such purpose, and the levy of the necessary tax therefor, to be levied upon the taxable property of the School District and collected in annual installments as provided by Section 416 of the Education Law;

NOW THEREFOR BE IT RESOLVED:

Section 1. The School District shall acquire one (1) one (1) sixty-five passenger school bus at a maximum amount of not to exceed \$123,000, as more particularly described in Section 3 hereof.

Section 2. The School District is hereby authorized to issue its serial general obligation bonds (the “Bonds”) in the aggregate principal amount of not to exceed \$123,000 pursuant to the Local Finance Law of New York, in order to finance the class of objects or purposes described herein.

Section 3. The classes of objects or purposes to be financed pursuant to this Resolution (the collectively, the “Purpose”) is the acquisition of one (1) sixty-five passenger school bus (the “Purpose”).

Section 4. It is hereby determined and declared that (a) the maximum cost of the Purpose, as estimated by the Board of Education, is \$123,000, (b) no money has heretofore been authorized to be applied to the payment of the cost of the Purpose, and (c) the School District plans to finance the cost of the Purpose from funds raised by the issuance of the Bonds and bond anticipation notes hereinafter referred to.

Section 5. It is hereby determined that the Purpose is one of the class of objects or purposes described in Subdivision 29 of Paragraph a of Section 11.00 of the Local Finance Law, and that the period of probable usefulness of the Purpose is five (5) years.

Section 6. Subject to the provisions of the Local Finance Law, the power to authorize the issuance of and to sell bond anticipation notes in anticipation of the sale of the Bonds, including renewals of such notes, is hereby delegated to the President of the Board of Education, the chief fiscal officer.

Section 7. The power to further authorize the issuance of the Bonds and bond anticipation notes and to prescribe the terms, form and contents of the Bonds and bond anticipation notes, including the consolidation with other issues and the use of substantially level or declining debt service, subject to the provisions of this Resolution and the Local Finance Law, and to sell and deliver the Bonds and bond anticipation notes, is hereby delegated to the President of the Board of Education. The President of the Board of Education is hereby authorized to sign and the District Clerk is hereby authorized to attest any Bonds and bond anticipation notes issued pursuant to this Resolution, and the District Clerk is hereby authorized to affix to such Bonds and bond anticipation notes the corporate seal of the School District.

Section 8. The faith and credit of the School District are hereby irrevocably pledged for the payment of the principal of and interest on the Bonds and bond anticipation notes as the same respectively become due and payable. An annual appropriation shall be made in each year sufficient to pay the principal of and interest on such obligations becoming due and payable in such year. There shall be levied annually on all taxable real property of the School District, a tax

sufficient to pay the principal of and interest on such obligations as the same become due and payable.

Section 9. This Resolution shall constitute the declaration of the School District's "official intent" to reimburse expenditures authorized by Section 1 with proceeds of the Bonds and notes, as required by United States Treasury Regulation Section 1.150-2.

Section 10. This Resolution shall be published in full by the District Clerk together with a notice in substantially the form prescribed by Section 81.00 of said Local Finance Law, and such publication shall be in each official newspaper of the School District. The validity of the Bonds or of any bond anticipation notes issued in anticipation of the sale of the Bonds may be contested only if such obligations are authorized for an object or purpose for which the School District is not authorized to expend money, or the provisions of law which should be complied with at the date of publication of this Resolution are not substantially complied with, and an action, suit or proceeding contesting such validity is commenced within twenty (20) days after the date of such publication; or if said obligations are authorized in violation of the provisions of the Constitution.

Section 11. This Resolution shall take effect immediately upon its adoption.

All Board members voted Yes- 5 No-0 motion carried

NON TUITION A motion was made by Robert Claus, second by Susan Repko to set the
RATE SET non tuition rate as \$500.00 for the 2016-2017 school year. Upon discussion
The tuition amount was amended to \$1000.00 per student for the 2016 -2017
school year.

All Board members voted Yes-5 No-0 motion carried

NON RESIDENT TUITION POLICY #5152
REVISIED- 1st read

The Board completed the first read of the revised Non Resident Student Tuition Policy # 5152

EXECUTIVE SESSION
A motion was made by Tina Armstrong, second by Eric Welch to go into executive session at 8:15 pm for the employment history of a particular person or matters leading to the appointment of a particular person
All Board members Voted Yes- 5 No-0 Motion carried

EXECUTIVE SESSION
A motion was made by Tina Armstrong, second by Susan Repko to move out of executive session at 8:45 pm.
All Board members voted Yes -5 No-0 Motion Carried

ADJOURNMENT
A motion was made by Tina Armstrong, second by Susan Repko to adjourn at 8:45 pm.
All members voted Yes- 4 No-0 motion carried.

District Clerk