

BOARD OF EDUCATION  
ORGANIZATIONAL MEETING  
Thursday July 7, 2015  
7:00 pm School Auditorium

BOARD MEMBERS PRESENT

Tina Armstrong  
Robert Claus  
Dana Shaughnessy  
Susan Repko

OTHERS PRESENT

Supt. Gratto  
Danielle Fosella  
David Williams  
Jeff Jenks  
Glen Repko  
Joanie Cunningham  
Greg Cunningham

BOARD CLERK

Lisa DeZalia

MEETING

CALLLED Meeting was called to order at 7:05 pm by the District Clerk  
TO ORDER

Those present pledged allegiance to the flag.

OATH OF  
NEW BOARD  
MEMBER

Susan Repko took oath of office as a Board Member for the 2015-2016 school year

OATH OF  
BOARD  
MEMBER

Robert Claus took oath of office as a Board Member for the 2015-2016 school year.

OATH OF  
BOARD  
MEMBER

Dana Shaughnessy took oath of office as a Board Member for the 2015-2016 school year.

OATH OF  
BOARD  
MEMBER

Tina Armstrong took oath of office as a Board Member for the 2015-2016 school year.

ELECTION  
OF PRESIDENT

A motion was made by Tina Armstrong, second by Susan Repko to elect Robert Claus as president.  
All Board members voted Yes – 3 No-0 Abstain- 1 (Robert Claus)  
Motion carried

President Robert Claus presided over the meeting.

VICE  
PRESIDENT  
NAMED

A motion was made by Dana Shaughnessy, second by Susan Repko to elect Tina Armstrong as vice president.  
All Board members voted Yes- 3 No-0 abstain-1 (Tina Armstrong)  
Motion carried

BOE            A motion was made by Dana Shaughnessy, second by Susan Repko to  
APPROVES    approve current policies established by the Board of Education.  
POLICIY      All Board members voted yes-4 no-0 motion carried.

APPOINT      A motion was made by Tina Armstrong, second by Dana Shaughnessy to  
MENTS        appoint the following positions for the 2015-2016 school year.

- A. District Clerk- Lisa DeZalia (\$4,046.00)
- B. District Treasurer: Danielle Fosella (\$62,624.00)  
Deputy District Treasurer- Board president (at no additional cost)
- C. School Attorney: Girvin & Ferlazzo, P.C. (\$160.00 per hour except \$180.00 per hour for construction, special education, litigation, and hearings.)
- D. School Physician: Dr. Bachman of Hudson Headwaters (\$5,972.00)
- E. External Auditor: Telling & Associates, CPA. (\$9,300.00)
- F. Internal Auditor: Frances Mahler (\$1,486.00)
- G. School Tax Collection Agent: Glens Falls National Bank  
Tax Collector Terri Bearor (at no additional cost)  
Deputy Tax Collector- Cindy Gero (at no additional cost)
- H. Bonding Attorney: Hiscock & Barclay, LLP, depending upon bond expense
- I. Financial Advisor: Bernard Donegan, Inc. (\$140.00 per hour)
- J. Records Retention Officer- Danielle Fosella (at no additional cost)
- K. AHERA Designee- Jeff Jenks (at no additional cost)
- L. Attendance Officer- Sharon Kelly (at no additional cost)
- M. Petty Cash Officer of \$100.00- Lisa DeZalia (at no additional cost)
- N. Agents to be Bonded- Treasurer, Dept. Treasurer, Tax Collector, for \$1,000,000.00, Internal Claims Auditor, Extra Classroom Activity Fund  
Treasurer, Bonded for \$100,000.00.  
All Board members voted Yes-4 No-0 motion carried

A motion was made by Dana Shaughnessy, second by Susan Repko to appoint the following committee for the 2015-2016 school year.

**O. Committee on Special Education (CSE)**

- a. The parents of the student as defined by Federal and State guidelines
- b. At least one regular education teacher of the student as defined by Federal and State guidelines
- c. A special education teacher of the child as defined by Federal and State guidelines
- d. A school psychologist,
- e. A representative of the school district who is qualified to provide or supervise special education as defined by Federal and State  
Guidelines: David Williams/ or the Superintendent- acting chairperson when a CSE chairperson family member is being discussed.
- f. A school physician: Dr. Bachman

- g. An additional parent member of a student with a disability as defined by Federal and State guidelines: Amy Garcia, Shirley Foster & Vickye Grey
- h. Other persons and the student as defined by Federal and State guidelines.  
All Board members voted Yes-4 No-0 motion carried.

A motion was made by Tina Armstrong, second by Susan Repko to appoint the following committee for the 2015-2016 school year.

**Q. Sub Committee for CSE/CPSE**

- a. The parents of the student
- b. One regular education teacher of the student as defined by Federal and State guidelines
- c. The student's special education teacher as defined by Federal and State guidelines
- d. A representative from the school district defined by the Federal and state guidelines: David Williams or the Superintendent- acting chairperson when a CSE chairperson family member is being discussed.  
A school physician: Dr. Bachman
- e. A school psychologist, whenever a psychological evaluation is reviewed or a change to a program option with a more intensive staff/student ratio, as set fourth in section 200.6(g)(4) of this Part, is considered.
- f. Other persons as defined by Federal and State guidelines  
All Board members voted Yes-4 No-0 motion carried.

A motion was made by Tina Armstrong, second by Dana Shaughnessy to appoint the following committee for the 2015-2016 school year.

**R. Committee for Pre-School Special Education (CSPE)**

- a. The parents of the preschool child as defined by Federal and State guidelines
- b. A regular education teacher of the child as defined by Federal and State guidelines
- c. A special education teacher of the child as defined by Federal and State guidelines
- d. A representative of the school district as defined by Federal and State guidelines: David Williams
- e. An additional parent member as defined by Federal and State guidelines: Amy Garcia, Shirley Foster and Vickye Grey
- f. A representative of the municipality of the preschool child's residence as defined by Federal and State guidelines, Essex County
- g. Other persons defined by the Federal and State guidelines  
All Board members voted Yes-4 No-0 motion carried.

BOARD  
DESIGNATIONS

A motion was made by Tina Armstrong, second by Susan Repko to approve the following Board Designations:

- A. Official Newspaper: Times of Ti & Post Star
  - B. Official Depositories:  
Glens Falls National Bank & MBIA Investors:  
Multi fund checking account inclusive of General Fund, Lunch account, Federal and Capital funds, Capital Project checking account for the building project, inclusive of General Fund,  
Ollie Lessard, Francis Bohrmann, George Reeves & Gary Clark, Evelyn & James Gregory and Helen Hickey Keppler, Carl Schmidt Scholarship funds accounts.
  - C. Board Meeting Date: Fourth Thursday of each month at 7:00 in the school auditorium.
  - D. Mileage Rate – Federal Income Tax Rate
  - E. Signer of all District Checks:
    - a. District Treasurer
    - b. Deputy District Treasurer- (alternate) Board President
  - F. Substitute Teacher Caller- Danielle Fosella \$2166.00
- All Board members voted Yes-4 No-0 motion carried

SUB LIST APPROVED A motion was made by Tina Armstrong, second by Susan Repko to approve the 2015-2016 sub list as presented  
All Board members voted Yes-4 No-0 motion carried

SUB PAY RATES APPROVED A motion was made by Dana Shaughnessy, second by Susan Repko to approve the substitute rates of pay for the 2015-2016 school year.  
All Board members voted Yes-4 No-0 motion carried

F1 VISA STUDENTS A motion was made by Tina Armstrong, second by Susan Repko to set the number of students to be enrolled through the F\_1 Visa program- not to exceed ten full time students  
All Board members voted Yes-4 No-0 motion carried

NON TUITION RATE SET A motion was made by Tina Armstrong, second by Susan Repko to set the non tuition rate as \$4000.00 for the 2015-2016 school year.  
All Board members voted Yes-4 No-0 motion carried

SUPER-INTENDENT A motion was made by Susan Repko, second by Tina Armstrong to approve duties assigned to the Superintendent as follows:

- A. Authorized to submit grants on behalf of the school
- B. Auditor of Payroll

- C. Purchasing Agent
- D. Decides all conference requests
- E. Decides on requests for building usage
  - a. No fee for building usage except appropriate custodial charges.
- F. Make budget transfers up to \$1000.00
- G. Along with District Treasurer, deposit all revenues in a timely manner in interest bearing accounts.
- H. Representative to CVES Health Care Consortium-Member of the Board of Directors
- I. Lead Evaluator for teachers regarding APPR
- J. District DASA Coordinator
  - All duties to be performed at no additional cost to the district.
  - All Board members voted Yes-4 No-0 motion carried

BOARD  
ASSIGN-  
MENTS

- The following committees were assigned for the 2015-2016 school year at no additional cost to the district
- A. Curriculum Committee- Eric Welch
  - B. Sports Committee- Tina Armstrong
  - C. Hot Lunch Appeals Officer- Dana Shaughnessy
  - D. Policy Committee- Tina Armstrong/ Susan Repko
  - E. School Improvement Planning Team- Robert Claus
  - F. District Audit Committee- Eric Welch
  - G. Communications for the Board- Susan Repko

BOE  
APPOINTS  
COACH

Upon the recommendation of Superintendent Gratto, a motion was made by Robert Claus, second by Susan Repko to appoint Marylou Shaughnessy as the Girls Modified Soccer Coach for the 2015 season. Mrs. Shaughnessy will be compensated \$ 1607.00  
All Board members voted Yes- 3 No-0 Abstain 1- (Tina Armstrong) motion carried

PUBLIC  
PARTICIPATION

There were no concerns for Public Participation

ADJOURN-  
MENT

A motion was made by Tina Armstrong, second by Dana Shaughnessy to adjourn at 7:30 pm.  
All members voted Yes- 4 No-0 motion carried.

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District Clerk

